

## **Institutional Distinctiveness for Academic year 2017-18**

Distinctive area: Unfair means free examination.

The college takes great attention in the examination system which is an important area in an autonomous college. The objective is to have an assessment free from influence. The following steps are taken up-

- a) The sitting arrangement in an examination hall so that no student appearing the same paper may sit in the same desk. Sufficient space between two desks is given.
- b) Double invigilation is applied- invigilators and supervising invigilators.
- c) Over and above double invigilation there is flying squad comprising of two senior staff.
- d) The college prepares a format called Unfair Means Record Format. If any students is found copying that is not allowed by the regulation made in the college ordinance, he or she has to signed in the format duly filled by the invigilator. He or she is warned of subsequent process of penalty based on the records in the format.
- e) There is a Committee called Standing Unfair Means Committee which will sit and decide the kind of punishment. The student involving in the unfair means and his or her parent will appear in the meeting of the Committee. If the student fails to bring his or her parent will get more severe penalty which may even lead to keep in “withheld” in the declaration of the results of examination. His or her case will not be considered until or unless the parent appears before the Committee.
- f) Following the examination system relating to this practice of prohibiting the use of unfair means, the college have found success in the innovation.