



ORIENTAL COLLEGE

TAKYEL, IMPHAL PIN-795001

*(An Autonomous Government College w.e.f. the Session, 2014-15
affiliated to Manipur University, Canchipur, Imphal)*

ANNUAL ACADEMIC BULLETIN

2020-2021

(VIth Issue-1st July 2020 to 30th June 2021)

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1. ENROLMENT FIGURES

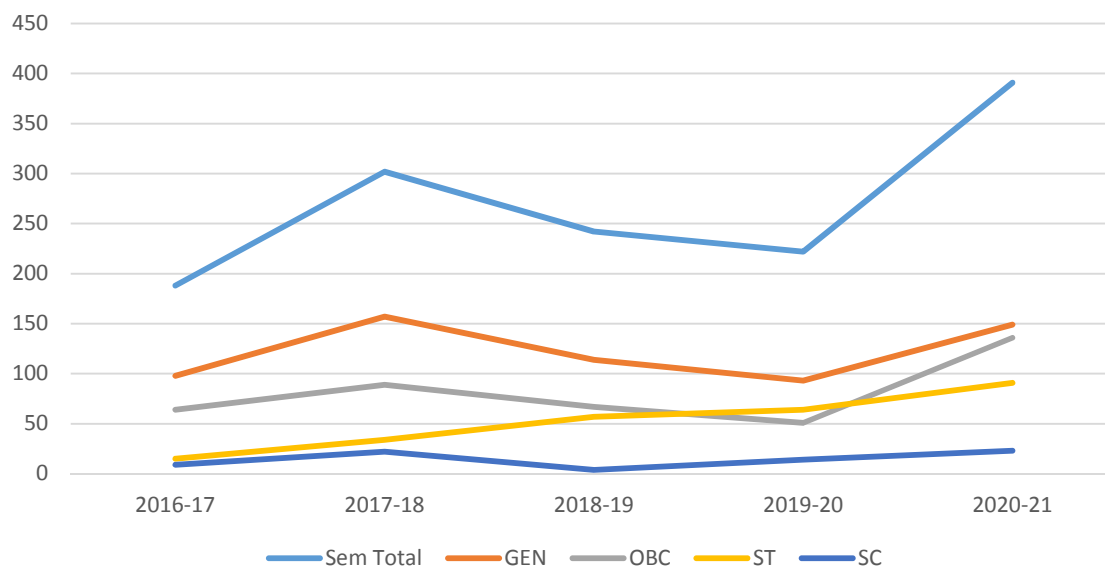
➤ First Year Admission Figure for the Session 2020-21

Class	General	ST	SC	O B C	Total
	M---F---T	M---F---T	M---F---T	M---F---T	M---F---T
B.A. Sem. 1	32-29-61	14-15-29	03-02-05	26-42-68	72 – 83-155
B.Sc. Sem.1	34-54-88	49-13-62	10–08-18	33-35-68	126–110–236

➤ First Year Enrolment Composition & Trend during the Last Five Years

Year & Semester 1	GEN	OBC	ST	SC	Program Total	Sem Total	
	M – F - T	M – F - T	M – F - T	M – F - T	M – F - T	M – F - T	
2020-21	B.A.	32-29-61	26-42-68	14-15-29	03-02-05	72-83-155	198-193-391
	B.Sc.	34-54-88	33-35-68	49-13-62	10–08-18	126-110-236	
2019-20	B.A.	34-32-66	10-16-26	42-16- 58	07-02-09	93 –66-159	123-99-222
	B.Sc.	13-14-27	11-14-25	04-02-06	02–03-05	30 –33 –63	
2018-19	B.A.	40-41-81	14-30-44	28-23-51	01-03-04	83-97-180	111-131-242
	B.Sc.	17-16-33	10-13-23	01-05-06	00-00-00	28-34-62	
2017-18	B.A.	50-59-109	18-19-37	13-13-26	06-07-13	87-98-185	146-156-302
	B.Sc.	23-25-48	28-24-52	03-05-08	05-04-09	59-58-117	
2016-17	B.A.	20-33-53	11-16-27	09-02-11	04-02-06	46-53-99	89-99-188
	B.Sc.	22-23-45	16-21-37	03-01-04	02-01-03	43-46-89	

1st Year Enrolment Illustrative Trend Over The Years



➤ Student Strength for the year 2020-21

Class	General M---F---T	ST M---F---T	SC M---F---T	OBC M---F---T	PWD* M---F---T	Total M---F---T
B.A.Sem. 1	32-29-61	14-15-29	03-02-05	26-42-68	3—5 --8	72 – 83-155
B.Sc.Sem.1	34-54-88	49-13-62	10–08-18	33-35-68	--	126–110–236
B.A.Sem. 3	25-19-44	38-15-53	01-01-02	10-17-27	--	74 - 52-126
B.Sc.Sem.3	09-08-17	03-02-05	02-02-04	07-14-21	--	21 – 26 -47
B.A.Sem. 5	20-18-38	18-18-36	00-02-02	11-29-40	--	49 - 67-116
B.Sc.Sem.5	04-10-14	01-04-05	00-00-00	07-12-19	--	12 – 26 -38
Total	124-138-262	123-67-190	16-15-31	94-149-243	03-05-08	354-364-718

*PWD = Differently abled persons are included OBC. Details are shown below-

Semester	GEN			OBC			ST			SC			TOTAL		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
B.A. 1 st	0	2	2	0	2	2	2	0	2	1	1	2	3	5	8

➤ Comparative Student Strength during the last Five Years

	GEN M – F - T	OBC M – F - T	ST M – F - T	SC M – F - T	Total M – F - T
2020-21	124-138-262	94-149-243	123-67-190	16-15-31	354-364-718
2019-20	116-137-253	61-90-151	78-50-128	16-15-31	271-292-563
2018-19	128-150-278	67-100-167	49-40-89	13-13-26	259-303-562
2017-18	133-151-284	72-95-167	35-31-66	18-16-34	258-293-551
2016-17	115-138-253	51-79-130	47-34-81	14-09-23	231-261-492

➤ Total Enrolment & Social Category of Students: 2019-20

Class	General M---F---T	ST M---F---T	SC M---F---T	OBC M---F---T	PWD* M---F---T	Total M---F---T
B.A.Sem. 1	34-32-66	42-16-58	07-02-09	09-16-25	--	92 – 66-158
B.Sc.Sem.1	13-14-27	04-02-06	02–03-05	11-14-25	--	30 – 33 – 63
B.A.Sem. 3	26-29-55	19-18-37	00-02-02	08-23-31	--	53 - 72-125
B.Sc.Sem.3	07-12-19	01-04-05	--	06-11-17	--	14 – 27 -41
B.A.Sem. 5	24-37-61	09-07-16	03-06-09	13-10-23	--	49 - 60-109
B.Sc.Sem.5	12-13-25	03-03-06	04-02-06	13-16-29	01-00-01	33 – 34 -67
Total	116-137-253	78-50-128	16-15-31	60-90-150	01-00-01	271-292-563

*PWD = Differently abled persons are included OBC.

➤ Subject-wise Number of 1st Year Enrolment, 2020-21

Science Hons.	No. of Seat	No. admitted	Arts Hons.	No. of Seat	No. admitted
Anthropology (ANT)	60	39	Economics (ECO)	60	08
Botany (BOT)	100	39	Education (EDN)	100	47
Chemistry (CHM)	80	10	English (ESL)	60	40
Mathematics (MAT)	40	08	Geography (GEG)	100	43
Physics (PHY)	40	12	Manipuri (MSL)	60	52
Zoology (ZOO)	100	47	History (HIS)	60	07
			Pol. Science (PSC)	100	39
Total	420	155	Total	540	236

➤ Subject-wise Number of Students in 3rd & 5th Semester, 2020-21

B.Sc. Hons. 3 rd Sem.		B.A. Hons. 3 rd Sem.		B.Sc. Hons. 5 th Sem.		B.A. Hons. 5 th Sem.	
ANT	7	ECO	9	ANT	14	ECO	5

BOT	5	EDN	18	BOT	14	EDN	9
CHM	5	ESL	12	CHM	2	ESL	12
MAT	3	GEG	26	MAT	2	GEG	24
PHY	1	MSL	19	PHY	2	MSL	19
ZOO	28	HIS	15	ZOO	4	HIS	19
		PSC	27			PSC	28
Total	47	Total	126	Total	38	Total	116

2. EXAMINATION RESULTS

➤ Examination & Results of SEE, 2019 (December)

Semester	Date of Notification	Duration of Exam	Appeared Arts + Sc	Result-out Date	Pass Arts + Sc	Pass P.C. Arts + Sc
I		2-18/12/2019	161+60	22-1-2020	74+29	45.96+48.33
III		2-18/12/2019	131+41	22-1-2020	122+36	93.12+87.80
V		2-18/12/2019	108+72=180		105+67=172	97.22+93.05

➤ Examination & Results of SEE, 2020 (June)

Semester	Date of Notification	Duration of Exam	Appeared Arts + Sc	Result-out Date	Pass Arts + Sc	Pass P.C. Arts + Sc
II	14/10/2020	21-30/10/2020 (Online)	155+53=208	22/1/2021	87+49=136	56.12+91.45
IV	14/10/2020	21-30/10/2020 (Online)	147+41=188	22/1/2021	117+39=156	79.59+95.12
VI	1/9/2020	21-28/9/2020 (Offline)	109+69=178	12/10/2020	102+64=166	93.57+92.75

➤ Course-wise Passed Percentage of 6th SEE, 2020 (June)

Sl. No.	Subject	Applied	Appeared	Passed	Pass P.C.
1.	BSC ANT Hons.	11	11	9	82
2.	BSC BOT Hons.	38	38	37	97
3.	BSC CHM Hons.	5	5	5	100
4.	BSC MAT Hons.	1	1	1	100
5.	BSC PHY Hons.	2	2	2	100
6.	BSC ZOO Hons.	12	12	10	83
Su-Total (Science)		69	69	64	92.75
1.	BA ECO Hons.	2	2	2	100
2.	BA EDN Hons.	17	17	17	100
3.	BA ESL Hons.	5	5	5	100
4.	BA GEG Hons.	24	24	23	96
5.	BA HIS Hons.	9	9	8	89
6.	BA MSL Hons.	21	21	21	100
7.	BA PSC Hons.	31	31	26	84
Sub-Total (Arts)		109	109	102	93.57
Total		178	178	166	93.25

3. STAFF POSITION AS ON JULY 1, 2020

Teaching Staff Position

Sl.no.	Departments	No. of Asst. Prof.	No. of Asso. Prof.	No. of Ph.D.	Total (in Pay-Roll)	Total (actual teaching)
1.	Anthropology	3	4	4	7	8(1 utilised-in)
2.	Botany	4	2	2	6	6
3.	Chemistry	5	4	5	9	9
4.	Mathematics	3	1	0	4	4
5.	Physics	2	2	3	4	4
6.	Zoology	3	4	5	7	6(1 utilised-out)
7.	Geography	5	0	3	5	4(1 utilised-out)
8.	Manipuri	1	2	2	3	3
9.	English	3	2	2	5	4(1 utilised-out)
10.	Political Science	3	2	0	5	5
11.	History	2	1	1	3	3
12.	Education	3	1	2	4	4
13.	Economics	2	3	3	5	5
14.	Phy Edn & Sports		1	1	1	1
	Total	39	29	33	68	66
15.	Environ. Science			1 (GL)	1	1
				34	69	67
Non-Teaching & Administrative staff						
	Section	Grade IV	Grade III	Grade II	Total	Engage Staff
1.	Adm. Office	3	1	X	4	3 (CO/MTS)
2.	Library	1	X	X	1	2 (Asst. Librarian)
3.	Lab. Staff	1	2	X	3	
4.	Chowkidar	1	X	X	1	
5.	Sweeper	1	X	X	1	
6.	Exam. Office					1 (CO)
	Total	7	2	0	10	6

4. NEWS & EVENTS IN CHRONOLOGICAL ORDER

22nd July, 2020: Joint sitting of teacher, parent, alumni and student representatives held

A joint meeting of the teachers, parents, alumni and student representatives was held in the Geography Department with proper COVID SOP. The student leaders and the alumni were invited to participate in making decision regarding i) possibility of continuing classes during the pandemic and ii) mode of initiating examination process which has been delayed due to the Lockdown started from March, 2020. The meeting could not find possibilities for starting examination process. In respect of continuation of online classes, though fervently supported by all, suggestions dimed practicable so easily that complains of network problem both in the rural and the hills areas where most tribal students and poor non-tribal students live, and non-possession of supportive mobile or lack of facilities for recharge were non-redressing. The meeting also discussed the admission modality adopted by the state higher authority in view of the pandemic situation and decided to follow and disseminate the information to all staff and students of the college.

In misc. agenda, it was resolved that Departmental preparation of CBCS syllabus as resolved in A.C and GB, be completed before 10th Aug, 2020. And the college Foundation Day be celebrated on 8th Aug, 2020 with minimum ritual function in view of the prevailing situation.

27th July, 2020: Intake Capacity Revised

The existing Intake Capacity of the college for admission to first year of B.A. & B.Sc. undergraduate degree courses was revised in the meeting of Deans and HODs chaired by the Principal. The basis for the revision was the anticipation of increase of students' demand for admission in the local institutions in view of the outbreak of COVID-19 disease in the country. So it was decided to increase the total intake from 700 to 960 from the session 2020-21. The proposed subject-wise intake / number of seats available for admission to Semester-I is shown below.

Sl. No.	Subject/Department	Intake Capacity
1.	Botany	100
2.	Zoology	100
3.	Anthropology	60
4.	Chemistry	80
5.	Physics	40
6.	Mathematics	40
7.	Geography	100
8.	Political Science	100
9.	Education	100
10.	History	60
11.	Economics	60
12.	English	60
13.	Manipuri	60
	Total	960 (Arts- 540; Sc.- 420)

Sl. No.	Name of Community	P.C. of reservation
1.	Meitei/ Meetei (including Meitei Brahmin, Meitei/ Meetei Sanamahi, Meitei Rajkumar)	12.5 %
2.	Meitei Pangal	4 %
3.	Telis who have been domiciled in Manipur for 10 years and their descendent	
4.	Badi (Nepali), Damai (Nepali), Gairey (Nepali), Sakti (Nepali), and Kami (Nepali) who have been living in Manipur as member of the domiciled community since 09/07/1947 and their descendents.	0.50 %
	Total	17 %

31st July, 2020: Admission Process started

Due to Lockdown following the spread of COVID-19 from March this year, the normal academic calendar has been skipped over and so, the admission process could not be started in time. This time, the admission process started on this date when the state Directorate of University and Higher Education issued notification for online process of admission of students into 1st Year of the Degree Programmes opened in all Government and Govt. Aided Colleges, and for starting centralized registration process by submitting online form in portal / link indicating the college and subject combination of choice from August 1-31, 2020. The whole process of admission for the session 2020-21 would be completed during September so that classes may commence from the beginning of October.

16th August, 2020: Online COVID 19 Poster Campaign Designing Competition organized

An online Poster Campaign (for prevention of the onslaught COVID-19 pandemic) Designing Competition was organized by the IQAC in collaboration with the Students' Union of the college. It was an open on-the-home poster drawing competition during the country-wide lockdown. The last date of online submission of the poster design was August 30, 2020 for selection of the first three best presentations by a panel of three teacher juries. The competition was participated by thirty-two students of the college. The position holders

are- (i) 1st position: Ng. Dingku, B.A. 4th Semester Roll No. 181005, (ii) 2nd position: Y. Nikita Devi, B.A. 4th Semester Roll No. 181094 and (iii) 3rd position: Marry Kamei, B.A. 6th Semester Roll No. 171004. Incentive cash prizes of Rs.800/-, Rs.700/- and Rs.500/- respectively were deposited to their bank accounts by the Coordinator of IQAC through e-payment.

2nd September, 2020: Joint ESC & OCSU Meeting held

Joint sitting of Examination Standing Committee (ESC) of the college and the student leaders / representatives of OCSU was held in the Principal's office to discuss on the possibility of conducting 6th Semester End Examination 2020 (June) which had been suspended due to the widespread COVID-19 pandemic in the country including the state. In the meeting 5 members of the ESC- Principal, Coordinator of IQAC, two Deans, Controller of Examination- and 4 student leaders were present. This is an evidence of students' participation in the decision making process which has been a feature of the college.

In the meeting it was decided that

i) Online Examination Form submission of 6th, 4th and 2nd Semester End Examinations 2020 (June) shall be done during 2nd week of October this year.

ii) As the State Health Department de-notified the COVID Screening Centre in the college on this day, campus cleaning service and total sanitization programme are highly required to be held shortly.

8th September, 2020: Campus Sanitization and Cleanliness programme with Alumni held

A one day College Campus Sanitization and Cleanliness programme was organized by the Alumni Association of the college after closing the Government notified COVID-19 Screening Centre opened in the college campus for more than five months. The Alumni conducted the yeoman service to facilitate safe attending of the staff and students to start working in the college where infected persons had been lodged and set free to roam about. They themselves arranged necessary materials for sanitization of the buildings, including Indoor Stadium and rooms, toilets, streets and approach paths. Student leaders also joined them in the cleanliness programme, while teachers cleaned their respective Department office.

9th September, 2020:

i. First meeting of the Admission Committee held

The first meeting of the Admission Committee of the college for the delayed session due to COVID-19 pandemic was held to discuss and resolve on the modalities and procedure of admission to the first Semester of B.A. and B.Sc. courses offered in the college for the session 2020-21. As per the instructions regarding admission for this COVID-19 year issued by the Directorate of University and Higher Education, Government of Manipur, the meeting had to discussed minutely on the selection of candidates based on merit cum counselling with due compliance to the existing reservation policy of the Government. It is to be remembered that the usual practice of the college for selection of candidates for admission at the entry level has been Entrance Test.

The last date of completion of admission process had been extended up-to October 31, 2020 as per the government letter of September 15, 2020. So, the commencement of classes of Semester I had to be delayed upto October.

ii. State Level Workshop Series on Career Opportunities and Guidance started.

A State Level Workshop Series on Career Opportunities and Guidance was initiated and organised by the IQAC in the Conference Hall of the college with Dr. S. Ranjit Singh, Principal and Shri L. Mani Singh, Coordinator as Chief Guest and President respectively. This first Series topic was 'Preparation of Civil Service Examinations' and the talker was K. Biplob Singha, Assistant Professor of Political Science of the college as Resource Person. About fifty students and youths of the state participated and got benefit of the Series.

10th September, 2020: State Govt. waived Admission Fees

The state government conveyed, in its letter of Secretariat: Higher and Technical Education No. 14(9)/21/2020/HE(AIDED) dated the 8th September, 2020, the waiving off the State Government component of admission fees (tuition fee, development fee and library fee) for all government and govt. added colleges of Manipur for the academic year 2020-21.

17th September, 2020: College Teacher deputed for COVID-19 Protocol Training

The college deputed Dr. M. Phalguni Singh, Assistant Professor of Chemistry to join and undergo basic training programme conducted by a dedicated team of the Chief Medical Officer, Imphal West District on this date for sensitizing on COVID-19 protocol / SOP to be followed during the conduct of examinations in the college and in the classes. During the training, procedures of using Thermal Scanner machine and sanitization mechanism were also demonstrated.

21st September, 2020: 6th Semester End Examination, 2020 (June) held

B.A. and B.Sc. 6th Semester Examination, 2020 (June) which could not be conducted in time due to COVID-19 pandemic was rescheduled, with a notification on September 1, for holding in offline mode from September 21 with full SOP and other guidelines/advisory given by the government and the Manipur University. The theory examination was continued upto September 28. The result was declared on October 12, 2020

29th September, 2020: 200 Students' Chairs with writing Plate & 22 Book-shelves added

Two hundred Nos. new single-seated steel chair attached with front writing plate for students were added to the existing traditional desk and benches. In addition, 22 (twenty-two) more steel almirahs/book shelves with 4 glass door and 4 racks were procured for use in the Central and the Departmental Libraries of the college. These were procured with the funding by RUSA 1.0 (2nd Installment) under its infrastructural scheme to the tune of Rs.24,98,012 vid. SPD sanction orders No.F.30/SPD-RUSA/2017 dated the 30th April, 2020.

3rd October, 2020: Pre-Admission Counselling Session Carried out

Pre-admission Counselling session, for those who have sought admission to B.A./B.Sc. 1st Semester in the college by registering and submitting application online, was arranged from October 3 to 9, 2020 with two teams of teacher counsellors. Separate blocks of rooms were arranged for Arts and Science streams. The number of applicants from which the selection would be made for Science and Arts were, after screening, 614 and 845 respectively. The total intake capacity of the year is 420 for Science and 540 for Arts totaling 960.

21st October, 2020: Invoice for CollegeDesk, renewal, website maintenance charges

The Invoice of NetworkMaster Software Solution Pvt. Ltd. amounting to Rs.20,000 inclusive of GST dated 6th October, 2020 for CollegeDesk AMC (16-7-2020), renewal charge and website maintenance was cleared.

21st October, 2020: 2nd & 4th SEE, 2020 (June) conducted online during COVID 19 pandemic

As decided by the Examination Standing Committee in its meeting held on 25th September, 2020, online examination of 2nd & 4th SEE, 2020 (June) was conducted during 21-30 October, 2020 following a Programme notified on 14th October. The exam was declared on January 22, 2021.

4th November, 2020: Six Smart Boards for Developing Digital Classrooms added

The college has developed smart classes for improving teaching-learning. In addition to existing one, six smart boards have been installed; of which three are made operational. The other three are yet to be functional. Besides, 75 numbers of teaching staff chair (executive type) were also procured for the welfare of employees. These were procured with the funding by RUSA 1.0 scheme, vid. SPD sanction orders No.F.30/SPD-RUSA/2017 dated the 9th July, 2020, for procurement of equipment to the tune of Rs.24,98,011.

29th November, 2020: A Joint Social Service Camp organized

A one day mega Social Service Camp was organized by Oriental College Teachers' Association (OCTA), Oriental College Students' Union (OCSU), NSS Wings and Alumni Association in the college campus. Clearing/trimming, cleaning/sweeping, disposal of waste, caring of plants with protective fencing etc. were performed from 7 to 11 a.m. The camp was carried out on the eve of opening of offline classes after the pandemic. More than seventy persons comprising teachers, students' leaders and local alumni were participated.

5th December, 2020: Awareness Programme on AIDS in collaboration with MACS held

In connection with the World AIDS Day on December 1, a one day Awareness Programme on AIDS was organized by the college under IQAC initiative in collaboration with Manipur AIDS Control Society (MACS). The function was chaired by the Principal of the college Dr. S. Ranjit Singh, and adorned by Phanjoubam Langamba, Assistant Director of MACS as Chief Guest. In the programme, 62 students and teachers were participated. The attractive and interactive lecture of the resource person of MACS greatly facilitated the students. Most interactive participants, staff and students, were facilitated gifts from the side of MACS.

9th December, 2020: State level workshop on Career Opportunities & Guidance held

As an initiative of the IQAC, a one State Level Workshop on Career Opportunities and Guidance was organized

9th December, 2020: Awareness Programme on Social Evils of Corruption organized

As a part observance of International Anti-Corruption Day, the college, under the initiative of IQAC, organized a one day Awareness cum Interaction Programme on Social Evils of Corruption jointly by the Teachers' Association, NSS Wings and OCSU of the college. Shri K. Biplob Singha, Assistant Professor of Political Science gave a power point presentation on social impact corruption. About sixty students and teachers were present in the awareness programme.

9th December, 2020: Director, Univ. and Hr. Edn., Manipur visited our College

The NAAC Core team led by the Dr. Rangitabali Waikhom, Director of University and Higher Education, Govt. of Manipur visited our college at 1.45 p.m. to 3 p.m. and had a joint discussion on increasing NAAC accreditation point of the college as well as removing difficulties to achieve the target. The Director suggested for organizing a workshop on NAAC Metrics within a short days so that all the staff could familiarize data management and submission.

13th December, 2020: Workshop on NAAC Metrics under the aegis of the Govt. conducted

A state level workshop on NAAC Metrics (Autonomous) was organized by college under the aegis of the Directorate of University & Higher Education, Govt. of Manipur at 10.30 a.m. with resource persons of Core Team of Mission NAAC 2.5+ of the Directorate. In the workshop, both the Commissioner (Education) and the Director were present and gave valuable advice and suggestion for better improvement of the college. The resource persons explained the various assessment Criteria, Key Indicators and Metrics exhaustively with power point presentation. These greatly benefitted the IQAC team and the other staff present. Altogether 73 teachers were participated.

22nd December, 2020: Academic Audit (Internal) conducted

Under initiative of the Coordinator of IQAC, an Academic Audit (Internal) was conducted during December 21-23 covering all the Departments including Examination Cell of the college after prior information of the Audit Team Visit for their preparation about the questionnaire intimated. The Team, formed and notified by the Principal, comprised all Deans and Coordinator of IQAC. The format of academic audit containing fourteen questionnaires of four years' information and practices pertained to the aspects of teaching-learning and evaluation including managerial skill and effectiveness. After the survey and audit, a report of the findings, general and particular- in an evaluative view, was prepared and submitted to the authority with recommendations. Later on the report was placed before the 6th meeting of Academic Council for discussion and approval.

2nd January, 2021: Staff Meeting held

As convened by the Principal, a Staff Meeting was held in the Indoor Stadium of the college with the Principal in the chair to discuss matters relating to the progress of Online classes and possibility of Offline class with staggering mode and COVID SOP, and to discuss for compliance of the Director's intimation regarding deputation of faculties to workshop on 'Curriculum Delivery and Learning Outcome' and consultation programme on 'Data/ Information on NAAC Metrics' to be organised by the Directorate of University & Higher Education, Govt. of Manipur on 6th January, 2021. In the meeting, it was resolved that small classes be allowed to hold with precautionary measures; the number of staff as instructed by the Director be deputed at

the Principal's choice; and the draft Student Mentoring Programme be approved and implemented from the current session.

21st January, 2021: Education Minister Visited our College

Shri S. Rajen Singh, Hon'ble Minister of Education, Manipur, who also had had his bachelor's degree from the college, had a short itinerary visit to the college in the afternoon along with AK. Mirabai Devi, Hon'ble MLA of Patsoi A.C. The Principal Dr. S. Ranjit Singh and some of the teachers instantly welcomed and took the opportunity for a pedestrian chat –answering to his queries and blurting our shortages. Our Hon'ble MLA also supported us and drew the attention of the Minister who, on the eve of leaving, turned to the Principal to visit the Commissioner and apprise.

22nd January, 2021: Lecture on Gender Inequality in Contemporary India facilitated

A lecture programme on Gender Inequality in Contemporary India was organized the Dept. of Political Science under the initiative of the IQAC with Shri K. Biplob Singha, Assistant Professor of Political Science as Resource Person. The function was presided over by the Principal with the Coordinator of IQAC and the Deans of the college on the dais. Shri Singha presented his lecture with power point on the various aspects of gender disparity issues at global, national and local context. His lecture greatly benefitted the students. About fifty students, reading as well as passed-out, were present in the programme.

27th January, 2021: Student Induction Programme on CBCS Curriculum carried out

Induction programme for the 1st Semester students was organized from January 27 to 29. They would be the first batch to follow CBCS curriculum which was introducing from this session in the college. The programme could not be conducted jointly this year due to COVID-19 pandemic condition. So it was decided to organize Department-wise to reduce large crowding. Some Departments extended the induction one or two days more.

3rd February, 2021: State Level Workshop cum Faculty Development Program on IRP held

A State level Workshop cum Faculty Development Programme on Intellectual Property Rights (IPR) was organized by the Department of Physics in association with the same Department of S.K. Women College, Nambol. The programme, taken up under the sponsorship of Atomic Energy Regulatory Board (AERB), Bombay, successfully carried out with Prof. N. Rajmuhon Singh, Manipur University as Resource Person. Altogether sixty three teachers from the college and outside were participated and facilitated.

6th February, 2021: 6th Academic Council Meeting held

6th meeting of Academic Council of the college was held on this day in the Conference Hall and a number of resolutions were adopted. The main resolutions included approval of CBCS syllabi of all the existing subjects and introduction of the same from the first year (Semester I and II) of 2020-21 session with relevant amendments in the Ordinances; approval of the first Research Policy of the college and its implementation from March, 2020; approval of the draft Students Mentoring Programme to be adopted from 2020-21 session; approval of the draft Academic Calendar for 2020-21 Odd Semester; approval of the report of the first Internal Academic Audit; approval for construction of '*Takyel Lairembi*' with a garden in front of Geography Department and development of another garden by Dr. Kh. Aruna Devi of English Department in the adjoining area of Women's Hostel voluntarily; and approval for formation of Departmental Academic Development Committee with retired teachers.

13th February, 2021: First Aid Training in collaboration with IRCS (M) held

A one day First Aid Training and Dissemination of Youth Red Cross Programme was organized by the Youth Red Cross Unit of the college in collaboration with Indian Red Cross Society, Manipur State Branch. A team of IRCS (M) led by its President Dr. Y. Mohendra Singh participated the programme and gave various kinds of first aid training with elaborate demonstration. The student participants got hands-on training during the demonstration. Dr. Mohendra Singh gave an exhaustive lecture on the genesis, activities / services and importance of Red Cross Society in the global, national and local context. This would surely bring immense benefit to the students in acquiring the spirit of humanity and the idea of universal ethics of life. In the programme, 17 teachers and 62 students including YRC volunteers were present.

18th February, 2021: Lecture Program on Effective Communication Skills & Personal Brand

A One day State Level Lecture cum Interaction Programme on “EFFECTIVE COMMUNICATION SKILLS AND PERSONAL BRAND –the Two Basic Building Blocks” was organized in the Conference Hall of the college by Department of English. Mr. Dinkle Nongmeikapam, CEO, Co-founder 7ven Institute Pvt. Ltd. graced the programme as resource person and Guest of Honour. Dr. S. Ranjit Singh (Principal), Dr. Kh. Aruna Devi (Dean of Arts), Kh. Debendra Meetei (Dean of Science), Shri L. Mani Singh (Coordinator, IQAC) and Shri M. Lokendro Singh (President, AMCTA) were the Chief Guest, President and Guests of Honour respectively.

The lecture of the resource person was felt as the need of the hour to the students as well as the youths in general to be acquired and equipped for their success in life. The interaction was exemplary. About fifty students and twenty teachers were present.

3th March, 2021: Social Service by Alumni Association performed

Social service by Alumni Association in the college campus started with a one-hour protracted programme to be ended on 6th April, the day of Mahasivaratri. The clearing and cleanliness campaign started from the site of swimming pool complex. At times the alumni were joined by the college boys’ hostellers and helped in keeping the Hostel complex cleaned. The clearing campaign, continued in grouping mode, could cover the remote and the fencing boundary areas of the college.

8th March, 2021: International Women’s Day celebrated

International Women’s Day was celebrated in the college by the IQAC in collaboration with the Women’s Forum of the college on the theme- ‘Choose to Challenge’. The function was presided over by Dr. Kh. Aruna Devi, Chairperson of the Women’s Forum and the Dean of Arts of the college. Dr. S. Ranjit Singh (Principal), Kh. Debendra Meetei (Dean of Science), Shri L. Mani Singh (Coordinator, IQAC) and Shri M. Lokendro Singh (President, AMCTA) adorned the dais as Chief Guest and Guests of Honour respectively. Smt. M. Janeshwari Devi, Assistant Professor (Political Science Dept.) presented paper on the genesis and significance of IWD among others who spoke on the women’s day. The function was attended by forty-four faculty members of the college.

12th March, 2021: Conference on 75 Years of India’s Independence organised

The college also took part in yearlong celebration of 75 years of India’s independence. As a part of the participation, a one day conference on the topic “75 Years of India’s Independence: My Vision” was organised jointly by the IQAC and the OCSU (Oriental College Students’ Union) on this day in the Conference Hall. Eight students presented their views and visions of the country’s long and untiring struggle for freedom and sovereignty, and the role of the people in protecting and upholding the same in future. Shri K. Biplob Singha, Assistant Professor of Political Science, at the concluding session, gave a power point presentation- a kaleidoscopic history of India’s road to independence- with illustrative graphics as Resource Person. Altogether 49 students, including 10 teachers, were present in the programme.

15th March, 2021: Open at-Home Essay Competition organized

An Open at-Home Essay Competition on the topic “75 Years of India’s Independence” was organised in online mode with the initiative of the IQAC. The essay, in 400-500 words, was allowed in English or Manipuri (Meitei script) medium. The last date of submission, offline / online (using e-mail address of IQAC) was fixed on this date, up-to 3 P.M. The first three were awarded cash prize of Rs. 1000/-, Rs. 800- and Rs. 700/- with a certificate to 1st, 2nd and 3rd position holders respectively on 27th March, 2021. Altogether twenty-four entries were received; some were not examined for reason of words below the minimum.

27th March, 2021: Skill Enhancement Workshop cum Training Program on Biofloc held

Students’ Skill Enhancement Workshop Cum Training Programme on Biofloc Fish Farming Technology in Aquaculture was organized by the IQAC in collaboration with Department of Aquaculture (B.Voc.) and the OCSU. The workshop cum training was delivered by the President of Manipur Biofloc Association & Proprietor of Aquaculture Manipur Shri P. Sunder Singh (who is also alumnus of Zoology Dept. of the college) as resource person. There were lots of interactions with questions and clarifications between students and

resource person as well as between teachers and resource person. Altogether 67 teachers and students were present.

3rd April, 2021: Retired Staff Farewell Programme organized

A warm Farewell to three teachers of the college after superannuated retirement was facilitated by all the staffs and well-wishers, who have been associated in the college for one or other purposes, with a programme of presentation of gifts, parting-notes-songs and grand lunch. The teachers are Smt. L. Renuka Devi (Associate Professor retired on June 30, 2020 as HOD, Geography Dept.), A. Ananda Singh (Associate Professor retired on August 31, 2020 as HOD, Political Science Dept.) and Kh. Debendra Meetei (Associate Professor retired on March 31, 2021 as HOD, Chemistry Dept. and Dean of Science).

8th April, 2021: Career Counselling Program conducted

The Career Counselling & Placement Cell organised a one day career counselling programme in association with the IQAC of the college with external counsellor Mr. Bhaskar Borah of Chandigarh University. In the programme, 28 students of 1st year, 18 of 2nd year and 22 of 3rd year were participated and benefited.

9th April, 2021: Workshop of on New Education Policy (NEP) 2020 organised

A one day State Level Workshop of on “New Education Policy (NEP) 2020” was organised by the IQAC of the college under the sponsorship of State Project Directorate, RUSA, Government of Manipur with resource persons including Dr. M. Suresh Singh of G.P. Women’s College, Imphal. The workshop was attended by Prof. H. Tombi Singh, Retd. Vice Chancellor of Manipur University & the Chairman of Oriental College Governing Body as Chief Guest, Dr. S. Ranjit Singh, Principal of the college as President, Smt. L. Langlen Leima (Member of Zilla Parishad, Lamjaotongba), Shri. Kh. Priyojit Singh (Member of GP, Lamjaotongba Ward No. 7) and Smt. N. Ragini Devi (Member of Gram P, Lamjaotongba Ward No.5) as Guests of Honours. Shri L. Mani Singh, IQAC Coordinator of the college gave a key-note address of the workshop. Altogether 70 staffs and 130 students of the college participated in the programme.

10th April, 2021:

i. Workshop on NAAC Re-Accreditation organised in collaboration with N.G. College

Under the ageist of the state Directorate of University and Higher Education, a one day State Level Workshop on “Institutional Challenges of NAAC Re-Accreditation in Autonomous Colleges” was organised by the IQAC of the college at 10 a.m. in collaboration with the IQAC of N.G. College, Imphal. In the collaborative programme, conceptualised and designed by the state higher authority for improving NAAC status of accreditation through exchange of ideas and institutional challenges, the IQAC Coordinators of both the colleges, among other resource persons, delivered lectures as Resource Persons. The interaction session was a fruitful one. About seventy participants enjoyed in the programme and benefitted.

ii. Our Coordinator Send to Deliver Lecture on Overcoming the Challenges of NAAC Accreditation at N.G. College

Under the direction of the Directorate of University and Higher Education, Government of Manipur, the college authority send Shri L. Mani Singh, Coordinator of IQAC to N.G. College, Lamphel as a Resource Person to deliver lecture on “Overcoming the Challenges of NAAC Accreditation” in the State Level Workshop at 1p.m. in the Conference Hall of N.G. College organised with the sponsorship of the Directorate. Shri Singh presented his lecture with power point slides. Interaction featured a strong inquisitiveness on the part of the audience during and after the lecture.

12th April, 2021: 5th Semester End Examination, 2020 (December) conducted

B.A./B.Sc. 5th Semester End Examination, 2020 (December) began as per the programme notified earlier on 13th March. The theory examination concluded on 17th April, 2021. The Practical examination could somehow be completed just before the Lockdown due to COVID 19 2nd wave. The Lockdown was effective from April 27. So the results of the examination could be expected when the unlock condition came in the state.

17th April, 2021:

i. Discussion cum Awareness Program on Institutional Quality Assurance for NAAC 3rd Cycle held

A discussion cum awareness programme on Institutional Quality Assurance for NAAC 3rd Cycle was held, under the initiative of the Principal, in the Conference Hall of the college to sensitize the revised SSR and aware all the staffs of the timeline for submission of SSR and its assessment by NAAC. The Principal, Dr. S. Ranjit Singh chaired the programme with Kh. Debendra Meetei (Dean of Science) and Dr. Kh. Aruna Devi (Dean of Arts) in the dais. Shri L. Mani Singh, Coordinator of IQAC, spoke exhaustively on Quality Assurance System of NAAC for Autonomous Colleges. With power point presentation, Shri Singh cautioned the special focus expected of this subsequent assessments and made aware of the timeline approach for success of the quality assessment.

ii. CollegeDesk Software and Website Domain renewed

CollegeDesk Software annual maintenance charge amounting to Rs.25,000/- and college website Domain annual renewal fee amounting to Rs.5,600/- were cleared along with 18% GST in order to make the systems moving.

19th April, 2021: 57th Annual Sports Meet 2020-21 organised

The 57th Annual Sports Meet 2020-21, organised by Oriental College Students' Union under the guidance of Sports and Co-curricular Activities Committee of the college, was declared opened today by the Principal Dr. S. Ranjit Singh in a short opening function. Due to the spreading COVID-19 second wave, the sports meet and other co-curricular activities were organised by reducing the items and the duration to the minimum. The sports items performed were athletics (race, javelin throw, discus throw), football, volley ball, carom, badminton, table tennis, chess etc. Besides, as a part of the students' week, an inter-house open debating competition was also organised on the topic- 'Development of Society is in the Hands of Students' on 21st April, 2021. Prizes to the winners or position holders of the different events carried out during the Meet were distributed on the spot.

28th April, 2021: College Remained in a Condition of Total Shut-Down

The state government notified for a total closer of all educational institutions in the state including colleges as part of lockdown due to escalation of severity of the COVID-19 second wave. So our college had to remain in a condition of total shut-down from 28th April till June 30, 2021 when this volume of the Annual Bulletin usually ends.

18th May, 2021: Feedback from Teaching Staff on Curriculum & Teaching Aspects

Feedback from teachers using Google format was collected on curriculum and curriculum delivery aspects. The questionnaires were-

1. Choice Based Credit System is better than Elective Course System in terms of providing academic flexibility to students' diverse potentials.
2. Human Rights and Duties (HRD) and Women Empowerment (WEM) are value-added courses offered in the college. These and similar other life skill development courses are indispensable in HEIs. We need to continue the existing courses and/or add more such courses on need/demand based notification basis from time to time with the approval of Academic Council.
3. The existing value-added courses are offered in the college as 'compulsory but non-credit courses' irrespective of Science and Arts streams. Here the class delivery is seen ineffective, possibly due to differential interest among diverse students. Such courses should be made optional and certificate courses.
4. In view of the increasing unemployment figure and inherent problems, entrepreneurial and employable skill enhancement courses are highly needed for our students pursuing general, traditional education. So, opening of such courses should be encouraged and supported by all stakeholders of the college.
5. Curriculum designing of a HEI is closely related to development of strategy for realizing its Vision-Mission statements. Its targets can be achieved with the active participation and highly valued logistic inputs of all the learned faculties. Both curriculum and strategy development should be able to compete the ever changing scenario in the society. So, the teachers are ought to play active role in designing an ever effective curriculum.
6. Most of the teachers are still following the traditional methods of teaching in the name of effective implementation of the curriculum.

7. In spite of many professional development programmes/courses participated as well as infra-structural facilities created, the percentage of teachers using ICT for effective teaching is very low.
8. The percentage of teachers developing and inculcating innovative ideas in teaching-learning and evaluation process is very low.
9. For inculcating more on active learning, there is a need for discussion and coordination among the teachers of the Department so as to enable the HOD to enlist the same in the syllabus. This will ensure a remarkable shift of the teaching-learning towards student-centric methodology.
- 10.

TEACHERS' FEEDBACK (CURRICULUM & TEACHING-LEARNING) ANALYSIS & RESULTS

Question No.	No. of Response	Answer Options (in class)	Frequency of Answer Options	Highest & Lowest(f)	
				Highest True	Least True
1	47	1 2 3 4	38 (80.9%) 6 (12.7%) 2 (4.2%) 1 (2.2%)	1	4
2	47	1 2	38 (80.9%) 9 (19.1%)	1	2
3	46	1 2 3 4	21 (45.7%) 19 (41.3%) 1 (2.2%) 5 (10.8%)	1	3
4	47	1 2 3	40 (85.1%) 6 (12.8%) 1 (2.1%)	1	3
5	47	1 2	35 (74.5%) 12 (25.5%)	1	2
6	47	1 2 3 4	15 (31.9%) 26 (55.3%) 4 (8.5%) 2 (4.3%)	2	4
7	47	1 2 3 4	19 (40.4%) 21 (44.7%) 6 (12.8%) 1 (2.1%)	2	4
8	47	1 2 3 4	13 (27.7%) 20 (42.6%) 10 (21.3%) 4 (8.4%)	2	4
9	47	1 2	41 (87.2%) 6 (12.8%)	1	2
10	43	variable	Generally inclining towards awareness of students & uniform conception of CIA for teachers.		

27th May, 2021: Condolence for Lost of a Teaching Staff held

Longjam Rameshwar Singh, senior Assistant Professor of Manipuri Department of this college expired on this date due to COVID-19 infection with comorbidity condition. On hearing the sad news, immediately from one of his closest colleagues, all the staffs were in the state of deep shock and a condolence meet of all the staffs and students was held on the next day with the Principal, wherein all expressed the profound grief at the untimely demise of their colleague and teacher and prayed the almighty for the departed soul. They also shared the sorrow of the bereaved family.

11th June, 2021: National Workshop on Manipuri Culture in Global Context organized jointly with Manipur Folkloristics

A Seven Day Online National Workshop on “Manipuri Culture in Global Context” was organized jointly by the College and Manipur Folkloristics (Centre for Studies in Manipur Folklore), Imphal from June 11 to 17, 2021. The whole arrangement and conduct of the workshop was carried out by an organizing committee comprising the chief functionaries of both the institutions. Dr. Mangangcha Thoudam Achou, senior Assistant Professor (Manipuri Department) of the college was the Convener. Every of the seven days had two sessions- 11 a.m. to 12 noon and 1 p.m. to 2 p.m., thereby totaling 14 sessions. The first and the last sessions were meant for inaugural function and valedictory. There were Resource Persons, Moderators, Paper Presenters and Delegates in the academic events. Professionals from different colleges and universities including research scholars, totaling more than one hundred were present in the online workshop, although only 54 persons were registered formally. Ultimately, the WhatsApp Group participants increased to 82. More than twenty papers on different aspects of Manipuri culture, including those the resource persons, were presented.

14th June, 2021: Online Joint Meeting of all Academic Officers held

An online joint meeting of all academic officers viz., all Deans and HODs, Coordinator of IQAC and Controller of Examinations was held using Google Meet platform with the Principal who convened it to discuss on the compliance of the orders of the Director of University and Higher Education, Govt. of Manipur regarding regular submission of the details of online classes taken by teachers of colleges during the Lockdown. The meeting resolved the following:

- i. A draft COVID-19 pandemic affected Academic Calendar of Even Semester, that commences from June, 2021 and ends in September so that the next session can start from first October itself, was approved.
- ii. B.A. & B.Sc. 1st and 3rd Semester End Examinations- 2020 (December) were decided not to be held for this session as these would not be possible to conduct in the present pandemic situation.
- iii. Online classes for 2nd, 4th & 6th Semester using Zoom, Google Meet, Webex, Microsoft Team etc. would be started immediately following the class routine in one hour period. The records of classes taken should be submitted to the Principal
- iv. Necessary steps should be taken up by the Examination office for notification of promotion of the 1st & 3rd Semester within July.

16th June, 2021: Online Class Report to Submit every day at 6p.m.

The college authority issued notification on June 15 to all teaching faculties for submitting online class taken report every day at 6p.m. to the email address of the Principal stating date and time of the class, name of the teacher, Semester, syllabus part/topic, attendance of the students. He directly and closely monitored the teachers taking classes in online modes. In the staff WhatsApp Group, the Principal chatted that the number of overall classes taken across Departments pouring every day to him exceeded that of offline classes of normal days. He in turn appraised the concerned higher authority of the state of the progress weekly too.

30th June, 2021:

i. Teacher Nominated to MOODLE Training Organised by the State

In order to enhance e-learning in higher education in the state with basic uniformity, the state Directorate of University & Higher Education organised a 3-day MOODLE training of Master Trainers, one each of every college, starting from June 30 to July 2. The college nominated Dr. M. Phalguni Singh (Chemistry Dept.) to participate in the training programme, who would in turn train his colleagues in the college.

ii. Rotation of Departmental Headship implemented

As a case of major administrative reformation, an administrative Orders for rotation of Departmental headship along with appointment of new HODs based on ‘Executive Regulation for Rotation of Headship of Departments’ of the college adopted in the 5th Academic Council and duly approved by the Governing Body was issued for the first time since the foundation of the college on August 8, 1963. The orders shunned the age-long tradition of head by the senior-most till retirement, a system that inherently could degenerate vigor, competitiveness and innovativeness among the faculties

creating in turn a mindset in the younger teachers that goes against pro-development. It may be recalled that the reformation, a major IQAC initiative for academic development towards achieving the institutional objectives, was first attempted in early 2017. The tradition is so firm that the orders of the Principal could not withstand even a week; the newly appointed faculties declined en mass out of respect for their long standing Heads.

5. Tentative Academic Calendar for 2020-21 Even Semester (II/IV/VI)

(in compliance with the guideline/advisory of the State Govt. & the Manipur University for COVID-19 pandemic condition)

Sl. No.	Events / Activities	Time / Schedule
1.	Continuation/commencement of online classes for Even Semester (2 nd , 4 th & 6 th)	June 16, 2021 (using online platforms such as Zoom, Google Meet, Webex, Microsoft Team etc.)
2.	Notification of Promotion of 1 st & 3 rd Sem. to the next 2 nd & 4 th Sem.	June 30, 2021
3.	Submission of CIA score of 2 nd , 4 th & 6 th Sem.	Up-to August 20, 2021
4.	SEE of 2 nd , 4 th & 6 th Programme notification	August 20, 2021
5.	Examination Form fill-up (6 th Sem.)	Up-to August 25, 2021
6.	Examination Form fill-up (2 nd & 4 th Sem.)	Up-to August 31, 2021
7.	Declaration of results of 6 th Sem.	Not later than Sept. 20, 2021
8.	Declaration of results of 2 nd & 4 th Sem.	Not later than Sept. 30, 2021
9.	Admission to 1 st Semester (2021-22 session)	August, 2021
10.	Commencement of classes for all Odd Semester	October 1, 2021
11.	Admission to 3 rd & 5 th Semester (2021-22 session)	Up-to 10 th October, 2021

Principal
Oriental College, Takyel, Imphal

6. STAFF POSITION AS ON JUNE 30, 2021

Teaching Staff Position

Sl.no.	Departments	No. of Asst. Prof.	No. of Asso. Prof.	No. of Ph.D.	Total (as on Pay Roll)	Total with utilised-in/out (actual teaching)
1.	Anthropology	3	4	4	7	8(1 utilised-in)
2.	Botany	4	2	2	6	6
3.	Chemistry	5	3	5	8	8
4.	Mathematics	3	1	0	4	4
5.	Physics	2	2	3	4	4
6.	Zoology	3	4	5	7	6(1 utilised-out)
7.	Geography	5	0	3	5	4(1 utilised-out)
8.	Manipuri	1	2	2	3	3
9.	English	3	2	2	5	5(1 utilised-out & 1 utilised-in)
10.	Political Science	3	1	0	4	4
11.	History	2	1	1	3	3

12.	Education	3	1	2	4	4
13.	Economics	2	3	3	5	5
14.	Phy Edn & Sports		1	1	1	1
	Total	39	27	33	66	65
15.	Environ. Science			1 (Guest Lect.)	1	1
				34	67	66
Non-Teaching & Administrative Staff						
	Section	Grade IV	Grade III	Grade II	Total	Engage Staff
1.	Adm. Office	3	1	X	4	3 (CO/MTS)
2.	Library	1	X	X	1	2 (Asst. Librarian)
3.	Lab. Staff	1	2	X	3	
4.	Chowkidar	1	X	X	1	
5.	Sweeper	1	X	X	1	
6.	Exam. Office					1 (CO)
	Total	7	2	0	10	6

Collected & Compiled as part of quality measures by the Coordinator as Editor & Published by the Internal Quality Assurance Cell (IQAC), Oriental College (Autonomous), Takyel, Imphal-1.

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