



GOVERNMENT OF MANIPUR  
OFFICE OF THE PRINCIPAL

# THE ORIENTAL COLLEGE

(AUTONOMOUS) IMPHAL, MANIPUR

Affiliated to Manipur University, Canchipur  
(Accredited "B"- Grade by NAAC)

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Ref. No. ....

Date: .....

Proceedings of the meeting of IQAC of the college held on the 27<sup>th</sup> May, 2021 at 12.30 p.m. with Dr. S. Ranjil-Singh, Principal in the chair to discuss and transact the following agenda:

- i) to discuss on action taken report of the previous plans of action,
- ii) to chalk out plans of action to be carried out during the next year,
- iii) MISC., if any, with the permission of the chair.

Members present:

Sl. NO.	Name	Signature
1.	L. Mani Singh	
2.	K. Biplob Singh	
3.	Sachidananda Angom	
4.	S. Nabadat Singh	
5.	O. Daniel Singh	
6.	Ch. Robindeo Suth	
7.	Dr. Mangangcha Thoudam Achar	
8.	A. Ranika Devi	
9.	Md. Yusuf A.C.	

At the outset, the Principal who is the chairman welcomed the members present and directed the Coordinator to initiate the meeting by taking up the agenda items.

Then the Coordinator placed the action taken report and a list of future plans for discussion. Most members expressed their desire for increasing the level of achievement of the targeted plans. After minute discussion, the following resolutions were taken up unanimously.

Resolutions:

1. Resolved that the action taken report placed by the Coordinator be passed.

contd.



2. Resolved That the college authority be requested to pay enough attention to the action plans for enhancement of quality and excellence.
3. Resolved That the following plans of action to be set out to be executed in the year to come, 2021-22:
  - i) to take up External Academic Audit
  - ii) to redevelop rainwater harvesting facilities
  - iii) to take up start-up and incubation centre.
  - iv) to regulate, administratively, student welfare and support measures/schemes
  - v) to take up programmes for developing innovation ecosystem involving all sections of the college
  - vi) to develop measures for creating research culture among teachers and students.
  - vii) to take up more extension service and outreach programmes during the year.
  - viii) to develop students-industries linkages for internship and placement.
  - ix) to encourage collaborative venture
  - x) to develop waste management system.
  - xi) to groom co-curricular talented students
  - xii) to complete the work of the proposed Botanical Garden
  - xiii) to form Departmental Development Committees (as passed in AC)
  - xiv) to take-up capability enhancement schemes for students.
  - xv) to create a corporate fund (as passed in AC)
  - xvi) to take up staff training programmes.
  - xvii) to introduce more value added and life skill courses
  - xviii) to develop policy for student guidance and coaching
  - xix) to open more employable/entrepreneurship courses
  - xx) to encourage students and teachers to actively resort to e-library resources.

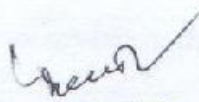


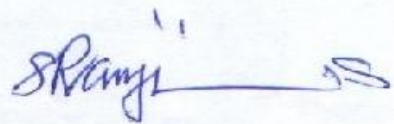
Action taken report of action plans chalked out for the previous year, 2020-21

Sr.	Action plans	Achievement
1.	to take up academic audits	Internal academic audit performed. External audit not yet performed.
2.	to redevelop rainwater harvesting facilities and hand-washing points	NOT YET ACHIEVED
3.	to approve and implement student mentorship programme	Mentorship Policy of the college formed & approved by A.C., and implemented.
4.	to formalise Women Forum of the college with a constitution	Its Constitution formed. Executive Committee formed & celebrated IWD.
5.	to take up programmes for developing innovative ecosystem	NOT YET ACHIEVED
6.	to develop a research policy to enhance teachers taking up research project/work	Research Policy formed and approved by A.C. Administrative implementation delayed. NOT YET FULLY ACHIEVED.
7.	to take up extension service and outreach programmes	i. Online COVID 19 Poster Campaign Designing Competition organized on 16 <sup>th</sup> August, 2020 & the prize winning posters displayed for public utility. ii. organised State Level Workshop Series on Career Opportunities and Guidance started on 9 <sup>th</sup> September, 2020 iii. organized First Aid Training and Dissemination of Youth Red Cross Programme in collaboration with Indian Red Cross Society, Manipur State Branch on Feb. 13, 2021.
8.	to initiate collaborative venture and linkage with national level institution /organisation	NOT YET ACHIEVED
9.	to implement CBCS curriculum from 2020-21 session	Achieved in all courses of B.A. & B.Sc. UGP.
10.	to redevelop waste management system of the campus	NOT YET ACHIEVED
11.	to develop digital class rooms	7 Rooms are provided the facility. Yet, only 3 are operational.
12.	to persuade completion of the proposed Botanical gardens	NOT YET ACHIEVED
13.	to adopt online mode in admission, teaching-learning and examination process	i. State Govt. started centralized online registration and submission of form by admission seekers in web-portal from August 1-31, 2020. ii. started teaching through WhatsApp & online platforms. iii. Online examination fee payment & form submission of 6 <sup>th</sup> , 4 <sup>th</sup> and 2 <sup>nd</sup> Semester End Examinations 2020 (June) and conduct of online Exams. for 4 <sup>th</sup> and 2 <sup>nd</sup> Semester completed during October – November, 2020.
14.	to take-up capability enhancement schemes for the students	i. Conducted program on Effective Communication Skills & Personal Brand on 18 <sup>th</sup>



		February, 2021 ii. organised Skill Enhancement Workshop cum Training Program on BIOFLOC on 27 <sup>th</sup> March, 2021.
15.	to replace traditional desk-benches of wood & ply by academic conducive modern classroom component.	Installed two hundred Nos. single-seated steel chair attached with folding writing pad in Sept., 2020.
16.	to take up measures/ programmes for enhancement of human resource	i. organized State Level Workshop cum Faculty Development Program on IRP held on February 3, 2021. ii. organized a Seven Day Online National Workshop on "Manipuri Culture in Global Context" jointly with Manipur Folkloristics. iii. Rotation of Departmental Headship of the college implemented on June 30, 2021 for the first time since its inception.
17.	to introduce more value-added and life-skill development courses	NOT YET ACHIEVED
18.	to take up a regular guidance and coaching for competitive examinations	Started by organising a State Level Lecture cum Workshop Series on Career Opportunities and Guidance started on 9 <sup>th</sup> September, 2020. Yet, an institutional regulation / policy has not developed. NOT YET FULLY ACHIEVED.
19.	to open more employable / entrepreneurship skill courses	NOT YET ACHIEVED
20.	to encourage or initiate students and teachers to actively resort to e-library resource facilities	Increased registration and login through N-LIST website

  
Coordinator  
IQAC  
Oriental College, Imphal

  
Principal  
Oriental College, Imphal  
Government of Manipur