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 m Bplob	 gurumayum ranita	 Aaqil aeqil	 nabadwip singh	 Robindro Chingakham
 Phalguni Moirang	 Angom Sachidananda	 daniel oisam	 You	

Government of Manipur
ORIENTAL COLLEGE (AUTONOMOUS), IMPHAL
OFFICE OF THE COORDINATOR OF IQAC

No.12/Auto-IQAC/2014-OC

Dated the 3rd August, 2021

Proceeding of the meeting of IQAC of the college held on the 6th August, 2021, at 12.30 p.m. through online platform link <https://meet.google.com/pzx-qvpi-uer> with Dr. S. Ranjit Singh, Principal in the chair to discuss and transact the following agenda:

1. Action taken progress report of the plans set out in the previous meeting,
2. Measures for achieving the target of the action plans,
3. Misc., if any, with the permission of the chair.

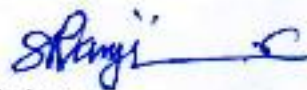
Members present:

1. L. Ibeni Devi, Mathematics Dept.
2. Md. Yusuf Ali, Education Dept.
3. Dr. R.K. Rajeshwari Devi, Zoology Dept.
4. Dr. G. Ranita Devi, Economics Dept.
5. Dr. S. Nabadwip Singh, Physics Dept.
6. Dr. Y Pramoda Devi, Botany Dept.
7. K. Biplob Singha, Political Science Dept.
8. Dr. M. Phalguni Singh, Chemistry Dept.
9. Shachidananda Angom, English Dept.
10. Dr. Ch. Robindro Singh, Geography Dept.
11. O. Daniel Singh, History Dept.
12. L. Mani Singh, Coordinator

With the direction of the chairman to begin the discussion, the Coordinator welcomed the members and read out the agenda. He placed the action taken reports and the proposed plans of action to be taken up during the year 2021-22 on the table for discussion. Most of the members reacted to the plans that have not performed and achieved and gave suggestions for executing the action plans in future.

Resolutions adopted:

1. The meeting resolved to pass the on-going action taken progress report of of the plans set out in the previous meeting.
2. Resolved that the college authority be assisted by a body of the staff, appointed by the Principal, in the execution of the action plans.
3. In order to get aware of the action plans chalked out by the IQAC, a staff meeting be convened by the Principal at the earliest.



Chairman

Principal
Oriental College, Imphal
Govt. of Manipur

Progress report of the Action Plans set out in the last meeting

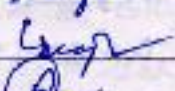
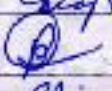

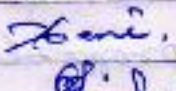

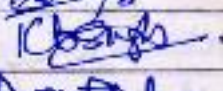
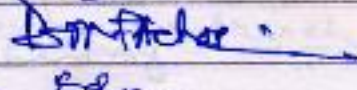
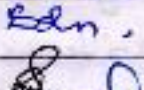

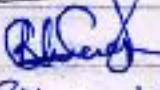
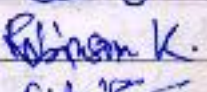
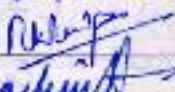
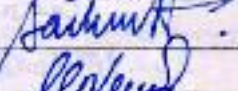

Sl.No.	Action plans	Achievement
1.	to take up EXTERNAL academic (teaching-learning & evaluation) audit	Not yet taken up
2.	to redevelop rainwater harvesting facilities and hand-washing points	Started taking up
3.	to set up incubation centre(s) and start-up(s)	Not yet taken up
4.	to regulate, administratively, student welfare and supportive measures / schemes	Not yet taken up
5.	to take up programmes for developing innovative ecosystem involving all sections of the college	Not yet taken up
6.	to develop measures for creating research culture among teachers and students	Started taking up
7.	to take up more extension service and outreach programmes during the year	Started taking up
8.	to encourage the Departments and the teachers take up collaborative venture (in research and development) with institutions/organisations of state /national level	Not yet taken up
9.	to develop students-industries linkage for internship and placement	Not yet taken up
10.	to develop waste management system of the campus	Started taking up
11.	To groom selected, co-curricular talented, students into excellence that may bring laurel to the college	Not yet taken up
12.	to complete work of the proposed Botanical gardens (as passed in AC)	Started taking up
13.	To materialise the formation of Departmental Development Committees involving the ex-faculties & ex-students (as passed in AC)	Started taking up
14.	to take-up capability enhancement schemes/programmes for the students	Started taking up
15.	To create a corporate fund (as passed in AC)	Not yet taken up
16.	to take up staff (teaching & non-teaching) training programmes for increasing working efficiency	Started taking up
17.	to introduce more value-added and life-skill development courses	Not yet taken up
18.	to develop an institutional policy for student guidance and coaching for competitive examinations	Not yet taken up
19.	to open more employable / entrepreneurship skill courses	Not yet taken up
20.	to encourage or initiate students and teachers to actively resort to e-library resource facilities	Started taking up


 Principal
 Oriental College, Imphal
 Govt. of Manipur

Proceedings and resolutions of the meeting of IQAC of the College held on November 1, 2021 at 12:20 P.M. in the Conference Hall of the College with Dr. S. Ranjit Singh, Principal in the chair to discuss and transact the following agenda.

- i) Review the progress of action plans of the year,
- ii) Creation of IQAC Scheme for financial support to students,
- iii) Misc., if any with the permission of the chair

In the meeting the following members were present -

Sl. No.	Name of the Member	Signature
1.	L. Mani Singh	
2.	M. Praveen Devi	
3.	G. Ranita Devi	
4.	L. Ibene Devi	
5.	Dr. Shishakumar Singh	
6.	K. Bylob Singh	
7.	Dr. M. T. Achar	
8.	Dr. Yusuf Ali	
9.	S. Nabodip Singh	
10.	Ch. Robinoo Singh	
11.	Robinson Kamjam	
12.	B. K. Rajeshwar Reddy	
13.	Sachidananda Ayom	
14.	M. Phalgune Singh	

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The meeting began with a warm welcome by the Principal to all the members present and invited the Coordinator to explain the agenda matters one by one to enable the members to cast their votes and suggestions. The Coordinator took up the first agenda and explained the action taken condition on the action plans set out in the last meeting. Dr. S. Nabadwip Singh, Dr. M.T. Achon and Dr. Ch. Robinadro Singh opined to distribute the action plan items to small groups of Members to assist the authority for timely execution. Supporting the distribution and participative modes, K. Biplob Sinha added for a time frame of completion in a way of completion and official recognition. Likewise other agenda items were minutely discussed. At the end, the following resolutions were adopted unanimously.

Resolutions adopted:

1. In view of delay in action taken of the proposed action plans set out in the last meeting for 201-22 and to assist the college authority in carrying out the same, Action taken Teams are formed out of the Cell Members assigning specific items of action plans as follows-

Sl. No. Action Plans under Action Taken Team

- 1). Comprising S. Nabadwip and M.T. Achon
 - i. to take up External Academic Audit (teaching-learning and evaluation)
 - ii. to develop measures for creating research culture among teachers and students
 - iii. to encourage the depts. and the teachers take up collaborative venture (in research and development) with institutions/organisations of State/National level.

- 2) Action Taken Team comprising L. Iberr & G. Ranita
 - i. to develop rainwater harvesting facilities and hand washing points
 - ii. to open more employable/entrepreneurship skill courses
 - iii. to introduce more value-added and life-skill development courses.
- 3) Action Taken Team comprising R.K. Rajeshwari and Y. Pramoda
 - i. to set up incubation centre(s) and stand-up(s)
 - ii. to complete work of the proposed Botanical Garden (as passed in A.C.)
 - iii. to take up staff (teaching & non-teaching) training programmes for increasing working efficiency.
- 4) Action Taken Team comprising K. Biplob and Yusuf Ali
 - i. to take up programmes for developing innovative ecosystem involving all sections of the college
 - ii. to take up capability enhancement schemes / programmes for the students.
 - iii. to regulate, administratively, student welfare and supportive measures/schemes
- 5) Action Taken Teams comprising M. Phalguni and Ch. Robinndro
 - i. to take up more extension service and outreach programmes during the Year
 - ii. to develop students-industries linkage for internship and placement.
 - iii. to encourage or initiate students and teachers to actively resort to e-library resource facilities.
6. Action Taken Team comprising K.L. Sidhakumar (Alumni President) and Robinson Kangjam (G.S., OCSU)
 - i. to materialise the formation of Departmental Development Committee involving ex-faculties and ex-students/Alumni (as passed in A.C.)

continued -

- ii. to create Corpus fund (as passed in A.C.)
- iii. to develop an institutional Policy for student grievances and Coaching for competitive examinations.

7) Action Tasker Team comprising Shachidenanda Angom & O. Daniel Singh

- i. To develop waste management system of the campus
- ii. to groom selected, Co-curricular talented, students into excellence that may bring laurel to the college.

Resolutions adopted -

2. In order to contribute the institutional Mission for 'producing graduates of global competency in the context of local needs', the IQAC has resolved to create a 'Scheme for financial support to students' in the form of cash and citation award to overall toppers of B.A. Hons and B.Sc. Hons. with the title "IQAC Merit Award for Toppers in Arts and Science" which will take effect from 2020-21 onwards.

The amount of the merit prize will be Rs. 2,000/- each. The total amount of Rs. 4,000/- is transferable from the Sub-Head-IQAC, Head-Non Govt. Account of the college.

3. The Fund utilisation of IQAC raised in the Non-Government Account for the year 2021-22 shall be as follows -


- i) Scheme for financial support to students
- ii) Coll meetings and office expenses (other than remuneration)

4. The following programmes are chalked out and assigned to the different departments/organs of the college for organising during the academic year 2021-22:

Sr. No.	Date/Duration	Programme details / Organiser	Govt. / College Initiated Program
1	Sept. 5, 2021	Teachers' Day & Azadi Ka Amrit Mahotsav : Administration	Dt. of Hr. Edn. College
2	Sept. 30 - Oct. 2	Independence Day & Gandhi Jayanti : Administration	

3	Oct. 11, 2021	① Extempore Speech Competition on 75 Years of India's Independence: Administration ② Awareness Program on Professional Ethics: IQAC	Dt. of Hr. Edn.
4	Oct. 31	National Unity Day: Administration	College
5	Nov. 14	Quiz Competition on India's freedom struggle and other independence: History Dept.	Dt. of Hr. Edn.
6	Dec. 1	World AIDS Day: Anthropology Dept.	College
7	Dec. 10	State Level Quiz Competition on Human Rights Day: Political Science Dept.	Dt. of Hr. Edn.
8	Dec. 12	National Youths' Day: Administration	College
9	Dec. 22	National Mathematics Day: Mathematics Dept.	College
10	Feb. 28, 2021	National Science Day: Physics Dept.	Dt. of Hr. Edn.
11	March 3	World Wild Life Day: Zoology Dept.	College
12	March 8	International Women's Day: Women's Forum	College
13	March 22	World Water Day: Geography Dept.	College
14	April 8-14	College Library Week: Library Dev. Committee	College
15	April 21	World Creativity & Innovation Day: Manipuri Dept.	College
16	May 8	World Red Cross Day: YRCS Unit	College
17	May 30	World No Tobacco Day: Botany Dept.	College
18	June 5	World Environment Day: Environment Se. Dept.	College
19	June 7	World Food Safety Day: Chemistry Dept.	College
20	June 12	World Day Against Child Labour: Edn. Dept.	College
21	June 21	International Yoga Day: NSS Units	College
22	June 26	International Day Against Drug Abuse and Illicit Trafficking: OCSU	College
23	July 11	World Population Day: Economics Dept.	College
24	July 15	World Youth Skills Day: B. Voc. Dept.	Dt. of Hr. Edn.
25	July 28	World Hepatitis Day: Alumni Association	College
26	Aug. 12	National Library Day: Library Dev. Committee	College

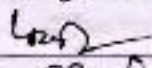
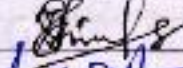
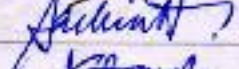

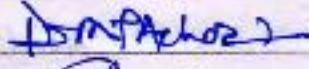

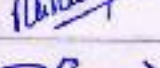

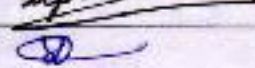


5. The expenditure to be incurred by the organizers will be settled and borne by the college authority.


 Principal
 Chairman
 Oriental College, Imphal
 Govt. of Manipur

Proceedings of the Meeting of IQAC held on the 25th May, 2022 at 1. p.m. in the office chamber of the Principal to discuss and transact the following agenda:

1. Action Taken Report of the resolutions adopted in the last meeting of the previous year.
2. Annual Academic Bulletin of the IQAC - formation of committee,
3. Action Plans for the next year,
4. Misc., if any, with permission of the chair.

In the meeting, the following members were present:

S.No.	Name of the Member	Signature
1.	L. Mani Singh	
2.	Dr. Shishir Kumar Singh	
3.	Jashwant Singh	
4.	K. Biplob Singh	
5.	Dr. Mangalchandra Thundam Acharya	
6.	Y. Prasad Reddy	
7.	R.K. Rajeshwari Devi	
8.	L. Bansi Devi	
9.	M. Phalguni Singh	
10.	Md. Yousuf Ali	
11.	S. Naba Kumar Singh	

With a warm welcoming the members present, the coordinator initiated the discussion on ATR of the action plans chalked out at the end of the previous year. Most members were not satisfied in the achievement figure and drew attention of the college authority in this regard. On the agenda of future plans, the members cast their acceptance on minor changes.

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At the end of the discussion, the following resolutions were taken up unanimously.

Resolution No.1

Resolved that the ATR of the previous Action Plans be passed.

Resolution No.2

Resolved that The Annual Academic Bulletin which the Coordinator of IQAC compiled and published since 2017 be continued by a Committee of the Cell to be empanelled by the Principal.

Resolution No.3

Resolved that the following Action Plans be taken up for carrying out during 2022-23 :

- i) to carry out Financial Audit of the college by an external competent body.
- ii) to carry out Environment Audit and Energy Audit by external competent bodies.
- iii) creation of community orientation and incubation.
- iv) Seminars/workshop on research methodology, Entrepreneurship and Skill development.
- v) Organisation Sports and cultural event competition at state level.
- vi) to strengthen e-governance in administration financial management and examination.
- vii) to organise Orientation and Short-Term courses as FDP.
- viii) to create disable barrier-free environment.
- ix) to develop a scheme for students coaching and career guidance.
- x) to take up more extension service and outreach programme.

- xi) to encourage to carry out collaborative venture,
- xii) to develop students-industries linkage for internship and training
- xiii) to develop waste management system of the campus
- xiv) to take up capability enhancement schemes/Programmes for the students
- xv) to take up staff efficiency improvement programmes
- xvi) to introduce more Value Addition and life-skill development courses,
- xvii) to draw up a campus landscaping design.
- xviii) to take up proper maintenance of water bodies and distribution system in the campus
- xix) to take up efforts for providing an inclusive and value based environment in the college community
- xx) to take up programmes for inculcating professional ethics and adherence to the code of conduct among staff and students.
- xxi) to organise and celebrate important National and International days, events and festivals.

Shinji → S
Principal
Oriental College, Imphal
Govt. of Manipur

Action taken report of the Plans of Action chalked out at the beginning of the year

Sr.No.	Plan of Action	Outcomes achieved
1.	to take up External Academic Audit	Not yet achieved
2.	to redevelop rainwater harvesting facilities and hand-washing points	Partly achieved: hand-washing points developed
3.	to set up incubation centre(s) and start-up(s)	Not yet achieved
4.	to regulate, administratively, student welfare and supportive measures / schemes	Started- i. IQAC Merit Award for Toppers In Arts & Science ii. Examination Cell Merit Prizes to Subject Toppers
5.	to take up programmes for developing innovative ecosystem involving all sections of the college	Awareness cum demonstration programme on Creativity & Innovation organised on April 21, 2022
6.	to develop measures for creating research culture among teachers and students	i. Research ethics and code of conduct policy was developed. ii. State Level Workshop cum FDP on Code of Ethics in Research Work, Research Publication and Project Implementation was organised on April 29, 2022 with Prof. Sh. Dorendrajit Singh of Manipur University, Imphal as resource person.
7.	to take up more extension service and outreach programmes during the year	Blood donation camp, NSS activities in neighbouring Khamnam Leirak village
8.	to encourage the Departments and the teachers take up collaborative venture (in research and development) with institutions/organisations of state /national level	Not yet achieved
9.	to develop students-industries linkage for internship and placement	Not yet achieved
10.	to develop waste management system of the campus	Not yet achieved
11.	To groom selected, co-curricular talented, students into excellence that may bring laurel to the college	i. Traditional dance troop and patriotic song (group) were given training. ii. In the event of Judo, a girl student won Gold in the national level.
12.	to complete work of the proposed Botanical gardens	The ground was prepared. Some varieties saplings were added. The work is continuing.
13.	To form of Departmental Development Committees involving the ex-faculties & ex-students	Some Departments have formed their Development Committees.
14.	to take-up capability enhancement schemes/programmes for the students	i. Lecture programme on 'Effective Communication Skills' was organized on December 23, 2021. ii. Science students visited IBSD on December 5, 2021 and were allowed to see the on-going

		research activities and operation of sophisticated equipment.
15.	To create a corporate fund	Not yet achieved
16.	to take up staff training programmes for increasing working efficiency	i. Awareness Programme on Professional Ethics & Code of Conduct held on October 11, 2021. ii. FDP on Code of Ethics in Research Work, Research Publication and Project Implementation conducted on April 29, 2022.
17.	to introduce more value-added and life-skill development courses	Not yet achieved.
18.	to develop an institutional policy for student guidance and coaching for competitive examinations	Not yet achieved.
19.	to open more employable / entrepreneurship skill courses	Not yet achieved.
20.	to encourage or initiate students and teachers to actively resort to e-library resource facilities	N-LIST INFLIBNET annual fee regularly paid. Newly inducted students were registered.


 Coordinator
 IQAC
 Oriental College, Imphal


 Principal
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