

ꯀꯂꯩꯛꯅꯤ ꯇꯩꯂꯩꯂ (ꯀꯩꯂꯩꯂꯅ) ꯩꯂꯩꯂ, ꯂꯩꯂꯩꯂ

GOVERNMENT OF MANIPUR

**ORIENTAL COLLEGE (AUTONOMOUS) TAKYEL, IMPHAL**

NAAC ACCREDITED COLLEGE



**PROSPECTUS 2026-27**



Prepared & Published by  
ADMISSION COMMITTEE

## VISION

- Enhancement of quality, sustainable in continuity.
- Transformation of the acquired knowledge into productive activities to cater to emerging local needs by incorporating traditional and cultural values.
- Participation in the development process of the nation at par with emerging global scenario.

## Mission Statement

- To impart and spread knowledge through higher education to the learners coming mostly from the economically backward families.
- To establish a centre of excellence in education by creating a good academic atmosphere.
- To produce graduates of global competency in the context of local needs.
- To provide the changing needs of the academic scenario.
- To fulfil personal, societal & national needs of the stakeholders.

## Thrust Area

- The curriculum structure is designed to meet the future challenges of this fast-changing world, ensuring dynamic and purposeful learning without differences of sex, caste, class, creed, etc.

## The College at a Glance

The Oriental College was established in the year 1963 as a private college under the guidance and initiative of late Shri Nongthombam Ibomcha Singh (alias Tera Lai), a renowned politician and social worker, with physical and monetary support from a number of people of this area. The College, with Under-Graduate Science and Arts Programmes, is affiliated to Manipur University. It is recognized by the UGC under section 2f and 12(B) of its Act. Since its inception, the college has produced a number of academicians, politicians, social

workers, outstanding sports persons, etc. In its road to progression, the college was accredited by the National Assessment and Accreditation Committee (NAAC) for the first time on 8th January, 2011. The College was reaccredited by NAAC for its Cycle-2 Assessment and Accreditation on 23rd January, 2017.

Oriental College also successfully underwent 3<sup>rd</sup> Cycle NAAC Assessment and Accreditation on 9<sup>th</sup> and 10<sup>th</sup> January 2025. It is also the first Autonomous College in Manipur, embarking on its journey of academic autonomy from 2014-15 session.

The College is located at Takyelpat, Imphal about 3 kilometers away from the heart of the Imphal City along the NH 37 (Imphal-Jiri National Highway). The sprawling, serene and green college campus of about 7.5 acres, provides the best atmosphere including modern infrastructure conducive to academic and other dedicated research. The academic Degree Programmes offered in the college have a distinct focus on Sciences and Arts along with career-oriented courses, value addition courses and other short-term courses, reflecting the objectives enshrined in its vision-mission.

Since the inception of its autonomy, the College has engaged itself in the process of capacity building including infrastructure and human resources development. The College has made tremendous efforts to keep in par with national and global standards of higher education incorporating the ever changing scientific and socio-cultural milieu. With the implementation of Autonomous College under the UGC guidelines, the College ventured to develop its curriculum from time to time in order to enable our graduates to compete in different, ever-changing, real-life situations. The College, for the first time among the colleges in Manipur, could adopt Choice Based Credit System (CBCS) curriculum scheme of the UGC from 2020-21 session. It is also one of the first colleges in the state to introduce Learning Outcomes Curricular Framework (LOCF) based CBCS Syllabus under the imperatives of NEP 2020 from Academic Session 2022-23. Recently the College was also awarded with "Star College" scheme under the Department of Biotechnology, Ministry of Science and Technology, Government of India for developing its Science Departments.



## FACILITIES AND SERVICES

### College Library

The College offers a Central Library with a rapidly increasing collection of books, periodicals, journals etc. It has a good stock of text and reference books totalling more than 11000 books. The College Central Library has full Wi-Fi coverage and users can access database of books, e-journals and other e-resources such as INFLIBNET NLIST and ONOS (One Nation One Subscription). Besides, each Department has developed a departmental library of their own.

### Computer Facilities

The computer learning center of the College provides computer facilities accessible to the students with basic knowledge. The Computer center situated within the campus is specially meant for the students. Every Department is also provided computer facilities for easy access of both the teachers and students as well.

### Hostel Facility

The College has a hostels for boys located within the campus. The intake capacity of the Boys Hostel is 24 students and it has a spacious environment with a big dining hall, a playground and warden's quarter. The College Administration is also considering the feasibility for running a Girls Hostel with intake capacity of 24 students with all basic amenities in the near future.

### Health Care Facility

Healthcare facility is available at the Primary Health Sub-Centre which is located adjacent to the College.

### Games and Sports

The College provides opportunities for students to excel in various fields of sports and games. It has a spacious playground for playing cricket, volleyball, football and other outdoor games. There is an Indoor Stadium with playing facilities of badminton, table tennis, carom etc. under floodlight and a well-equipped Gymnasium. A swimming pool of modern

standards is developed in the college to enhance sport activities for the students.



### Multipurpose Hall

The College has a multipurpose hall of about 400 sitting capacity. Various indoor games like T.T., badminton, carom, etc. can be conducted here. Moreover, seminars, workshops and other co-curricular and extra-curricular activities are also conducted here.

### Eco Park

The college has an Eco Park and three Botanical Gardens.

### Alumni Association

The College has an Alumni Association with a large number of members making significant contribution to the overall growth and development of the Institution.



## Women's Forum

The College has a Women's Forum to specifically look into matters concerning the welfare of women faculties and girl students. The Forum is actively engaged in conducting various advocacy, educational and awareness programmes from time to time. It has also instituted a Internal Complaints Committee (ICC) as per the relevant UGC guidelines and the Prevention of Sexual Harassment Act, POSCH Act 2013.

## Incentives and Awards

Outstanding students in curricular and co-curricular activities are given recognition and awards. There is a merit-cum-cash award given to students securing highest marks in Honours subjects and stream toppers in the examinations of B.A/B.Sc. courses. A number of scholarships are also available sponsored by the State and Central Governments and other agencies.

## Cultural activities

The College organizes different cultural activities from time to time and the students are also encouraged to participate in various cultural programmes both inside and outside the state.

## Career and Counselling Cell

In the 11<sup>th</sup> plan, the UGC provided financial assistance to setup a career & counselling cell. In 2010, the cell was setup and it has already organized several counselling programmes for students. Presently, the college has a **Career Counselling Guidance and Placement Cell** which is actively functioning to provide career and placement support for the students

## NSS Unit

Two Units of NSS are functioning with a strength of 100 volunteers in each of Boys & Girls since 1982. The volunteers of NSS Units perform various extension programmes.



## Recreational facilities

- i. Ecological Park
- ii. Gymnasium
- iii. Fitness Centre
- iv. Swimming Pool
- v. Indoor Stadium
- vi. Garden lawn
- vii. Playground



## Cafeteria

There is a well-furnished *FSSAI* compliant cafeteria in the College campus to cater to the taste of teachers and students.

## Laboratory

1. The college has developed 2 (two) laboratories in addition to laboratories of nine departments:
  - i. Biotech Hub funded by DBT, New Delhi.
  - ii. Luminescence DOSIMETRY Laboratory at Physics Dept. funded by AERB, Mumbai.



## Arts & Science Department of the College

Arts Departments offering Honours Degree Programme with faculty members:

### 1. ENGLISH

Sl. No	Name	Designation	Qualification
1.	Dr. Sachidananda Angom	Assistant Professor (HoD)	M.A. NET, Ph.D.
2.	Kh. Chaobi Devi	Assistant Professor	M.A.
3.	L. Monika Devi	Assistant Professor (Contract)	M.A. SLET

### 2. MANIPURI

Sl. No	Name	Designation	Qualification
1.	Dr. L. Shantikumari Devi	Associate Professor (HoD)	M.A. Ph.D
2.	Dr. M.T. Achou	Assistant Professor	M.A. NET, Ph. D.
3.	Dr. Sarangthem Sobharani Devi	Assistant Professor (Contract)	M.A. Ph. D.

### 3. GEOGRAPHY

Sl. No	Name	Designation	Qualification
1.	Dr. Ch. Robindro Singh	Assistant Professor (HoD)	M.A. Ph. D
2.	Dr. R.K. Jeermison	Assistant Professor	M.A. Ph.D
3.	Dr. M. Irabot Singh	Assistant Professor	M.A. Ph. D.
4.	Shinmi Lunglen	Assistant Professor (Contract)	M.A. NET

### 4. POLITICAL SCIENCE

Sl. No.	Name	Designation	Qualification
1.	M. Janeshwari Devi	Assistant Professor (HoD)	M.A.M.Phil
2.	K. Biplob Singha	Assistant Professor	M.A.NET
3.	Ch. Pramoda Devi	Assistant Professor	M.A.M.Phil

### 5. HISTORY

Sl. No	Name	Designation	Qualification
1.	I. Nongthaksen Chanu	Assistant Professor (HoD)	M.A. M. Phil
2.	Oinam Daniel Singh	Assistant Professor	M.A.M.Phil NET
3.	One Guest Lecturer		NET Ph.D

### 6. EDUCATION

Sl. No	Name	Designation	Qualification
1.	Dr. M. Babita Devi	Assistant Professor (HoD)	M.A. Ph.D
2.	Dr. S. Nesha	Assistant Professor	M.A. Ph.D
3.	Dr. L. Joyshree Devi	Assistant Professor	M.A. Ph.D
4.	Y. Nongpogleima Ningthouja	Guest Lecturer	M.A. NET

### 7. ECONOMICS



Sl. No	Name	Designation	Qualification
1.	Dr. G. Ranita Devi	Associate Professor (HoD)	M.A.Ph.D.,B.Ed
2.	L. Elithoi Chanu	Assistant Professor	M.A. NET
3.	One Guest Lecturer		M.A. NET

## Science Departments offering Honours Degree Programme with faculty members:

### ANTHROPOLOGY

Sl. No	Name	Designation	Qualification
1.	Dr. Yumnam Reena	Associate Professor (HoD)	M.Sc. Ph.D
2.	M. Subadani Devi	Associate Professor	M.Sc.
3.	Dr. R.K. MeenaDevi	Assistant Professor	M.Sc. Ph.D
4.	Dr. Th. Medhabati Devi	Assistant Professor	M.Sc. Ph.D
5.	Dr. Th. Premeshwari	Assistant Professor	M.Sc. Ph.D
6.	Th. Tomba Singh	Assistant Professor	M.Sc.
7.	Dr. K. Ibetombi Devi	Assistant Professor	M.Sc. Ph.D
8.	Kh. Bimol Singh	Assistant Professor	M.Sc.

### 2. BOTANY

Sl. No	Name	Designation	Qualification
1.	Padmaja Sanjembam	Associate Professor(HoD)	M. Sc. M. Phil
2.	Dr. Y. Pramoda Devi	Associate Professor	M. Sc. Ph.D
3.	L. Degachandra Singh	Assistant Professor	M. Sc.
4.	N. Nirupama Devi	Assistant Professor	M Sc. M. Phil
5.	H. Rajesh Sharma	Assistant Professor	M. Sc. M. Phil
6.	Dr. Chipen Vashi	Assistant Professor	M.Sc. NET, Ph. D.

### 3. CHEMISTRY

Sl. No	Name	Designation	Qualification
1.	M. Lokendro Singh	Associate Professor (HoD)	M. Sc.
3.	Dr. M. Phalguni Singh	Assistant Professor	M. Sc. Ph.D
4.	Dr. N. Ranita Devi	Assistant Professor	M. Sc. Ph.D
5.	Dr. K. Inaomacha Singh	Assistant Professor	M. Sc. Ph.D
6.	N. Surjit Singh	Assistant Professor	M. Sc. NET
7.	Dr. O Gobin Singh	Assistant Professor	M.Sc. Ph.D

### 4. PHYSICS

Sl. No	Name	Designation	Qualification
1.	Ksh. Satyabala Devi	Associate Professor (HoD)	M.Sc. M. Phil
2.	Dr. S. Nabadwip Singh	Assistant Professor	M.Sc. Ph. D
3.	Dr. N. Nilima Chanu	Assistant Professor	M.Sc. SET,Ph.D

### 5. MATHEMATICS

Sl. No	Name	Designation	Qualification
1.	L. Ragini Devi	Assistant Professor	M.Sc. M. Phil
2.	One Guest Lecturer		M.Sc. Ph.D

### 6. ZOOLOGY

Sl. No	Name	Designation	Qualification
1.	K. Uma Devi	Associate Professor (HoD)	M.Sc. M. Phil
2.	Dr. L. Chitra Devi	Assistant Professor	M.Sc. Ph. D
3.	Dr. H. Binota Devi	Assistant Professor	M. Sc. Ph. D
4.	Dr. N. Jaya Devi	Assistant Professor	M.Sc. Ph. D

**Other Departments** that do not have Honours Degree Programme:

### PHYSICAL EDUCATION & SPORTS

1.	Dr. Sarat Pebamcha	Associate Professor	M.P.Ed., Ph. D
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### ENVIRONMENTAL SCIENCE

Sl. No	Name	Designation	Qualification
1.	Dr. R.K. Imosana Singh	Assistant Professor	NET, Ph. D
2.	Dr. K. Binita Devi	Assistant Professor	Ph.D.



**Curriculum Structure (Single Major Scheme)**

Year	Semester	Major (Credit)	Minor (Credit)	MDC (Credit)	AEC (Credit)	SEC*/ Dissertation (Credit)	Experiential Learning (Credit)	VAC (Credit)	Total Credits	Additional Summer Internship
I	I	Major – 1 (4) (Level 100)	Minor – 1 (4) (Level 100)	MDC - 1 (3)	AEC – 1 (Communication Skills) (4)	SEC – 1 (3)		VAC – 1 (2)	20	Additional for Bachelor's Certificate (4)
	II	Major – 2 (4) (Level 100)	Minor – 2 (4) (Level 100)	MDC – 2 (3)	AEC – 2 (Academic Writing) (4)	SEC – 2 (3)		VAC – 2 (2)	20	
								<b>I Year Credit</b>	<b>40</b>	
Students exiting at 1 Year will be awarded <b>Bachelor's Certificate</b> after earning minimum credit in the concerned discipline provided the student earned additional <b>4 credits</b> in work-based vocational courses offered during the Summer internship or apprenticeship.										
II	III	Major – 3 (4) (Level 200) Major – 4 (4) (Level 200)	Minor – 3 (4) (Level 200 & above)	MDC – 3 (3)		SEC – 3 (3)		VAC – 3 (2)	20	Additional for Bachelor's Diploma, if not done in 1 <sup>st</sup> Year (4)
	IV	Major – 5 (4) (Level 200) Major – 6 (4) (Level 200) Major – 7 (4) (Level 200) Major – 8 (4) (Level 200)	Minor – 4 (4) (Level 200 & above)						20	
								<b>II Year Credit</b>	<b>80</b>	
Students exiting at 2 Year will be awarded <b>Bachelor's Diploma</b> after earning minimum credit in the concerned discipline provided the student earned additional <b>4 credits</b> in work-based vocational courses offered during first year or second year summer internship or apprenticeship.										
III	V	Major – 9 (4) (Level 300) Major – 10 (4) (Level 300) Major – 11 (4) (Level 300)	Minor - 5 (4) (Level 200 & above)				Internship/ Community engagement and service/ Field Project (4)		20	
	VI	Major – 12 (4) (Level 300) Major – 13 (4)	Minor - 6 (4) (Level 200 & above)						20	

Year	Semester	Major (Credit)	Minor (Credit)	MDC (Credit)	AEC (Credit)	SEC*/ Dissertation (Credit)	Experiential Learning (Credit)	VAC (Credit)	Total Credits	Additional Summer Internship
		(Level 300) Major – 14 (4) (Level 300) Major – 15 (4) (Level 300)								
	<b>Total</b>	<b>60 Credits</b>	<b>24 Credits</b>	<b>9 Credits</b>	<b>8 Credits</b>	<b>9 Credits</b>	<b>4 Credits</b>	<b>6 Credits</b>	<b>120</b>	
Students who want to exit at 3-year will be awarded <b>Bachelor's Degree</b> in the relevant Discipline /Subject upon earning the required credit of 120 from 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> year.										
IV	VII	Major – 16 (4) (Level 400) Major – 17 (4) (Level 400) <b>Major – 18 (4) (Level 400) (RM)</b>	Minor – 7 (4) (Level 300 & above)			For Honours with Research <b>Dissertation Part 1 (4 Credits)</b>  For Honours students <b>DSE-1** (4) (Level 400)</b> in lieu of Dissertation.			20	
	VIII	Major – 19 (4) (Level 400) Major – 20 (4) (Level 400)	Minor – 8 (4) (Level 300 & above)			For Honours with Research <b>Dissertation Part 2 (8 Credits)</b>  For Honours students <b>DSE-2** (4) (Level 400)</b> <b>DSE-3** (4) (Level 400)</b> in lieu of Dissertation.			20	
	<b>Total</b>	<b>80 Credits</b>	<b>32 Credits</b>	<b>9 Credits</b>	<b>8 Credits</b>			<b>6 Credits</b>	<b>160</b>	
Students will be awarded <b>Bachelor's Degree (Honours/Honours with Research)</b> in the relevant discipline after earning 160 credits										

\*SEC should be major oriented.

\*\*DSE should be major oriented. These courses are offered in lieu of the Dissertation/Project.

Major-18 is Research Methodology, which is mandatory for both Honours and Honours with Research.

A minimum of 12 credits may be allocated to vocational education and training as part of the minor course component.



**Credit Allocation:** The standard distribution of credits among various categories of courses across all semesters is as follows:

Course Type	Details	Credits allotted		Remarks
		3-Year	4-Year	
Major	Discipline Specific Courses to be specified by the concerned Board of Studies of the University	60	80	
Minor (Stream can be 2)	Discipline Specific Courses to be specified by the concerned Board of Studies of the University	24	32	May include skill based courses
Multidisciplinary Courses	Courses to be proposed by the Dean of Undergraduate Studies in consultation with relevant BoS	09	09	
Ability Enhancement Course	Courses to be specified by the BoS of Management Studies and Language Departments of the University	08	08	
Value Added Course	Courses to be specified by various BoS and moderated by the Dean of Undergraduate Studies	06	06	
Skill Enhancement Course	Discipline-specific, major-oriented courses specified by the concerned BoS	09	09	Employability Skills, Soft Skills, or Life Skills
Internship	Supervised internship or field-based learning component	04	04	
Dissertation/DSE	DSE courses specified by the concerned BoS; Dissertation topics to be peer-reviewed by expert panel.		12	
Total		120	160	

### Undergraduate Degree Programmes for 4 – year duration:

- Award of **Bachelor's with Certificate** in a Discipline on completion of courses equal to **minimum 40** credits in 1 year
- Award of **Bachelor's with Diploma** in a Discipline on completion of courses equal to **minimum 80** credits in 2 years
- Award of **Bachelor's Degree** with pass certificate in a Discipline on completion of courses equal to **minimum 120** credits in 3 years
- Award of **Bachelor's Degree with Honours** in a Discipline on completion of courses equal to **minimum 160** credits in 4 years

### Subjects under Science & Humanities in the College With Intake Capacity

Sl. No.	Subject (CODE)	Capacity (No. of seats)
1.	Botany (BOT)	60
2.	Zoology (ZOO)	60
3.	Anthropology (ANT)	60
4.	Chemistry (CHM)	30
5.	Physics (PHY)	30
6.	Mathematics (MAT)	30
7.	Geography (GEG)	60
8.	Political Science (PSC)	60
9.	Education (EDN)	60
10.	History (HIS)	30
11.	Economics (ECO)	30
12.	English (ESL)	60
13.	Manipuri (MSL)	60
<b>Total: (Arts- 360 + Sc.- 270)</b>		<b>630</b>

### SUBJECTS / COURSES TO BE TAUGHT IN 1<sup>ST</sup> YEAR (SEMESTER I & II) OF THE DEGREE PROGRAMME

- The College offers UG Honours programmes in Arts and Science courses only.
- In Semester I, the following Courses / Papers shall be taught-
  - 1(one) Major Paper for 4 Credits
  - 1 (one) Minor Paper for 4 Credits
  - 1 (one) Multidisciplinary Course (MDC) for 3 Credits
  - 1 (one) AECC Paper for 4 Credits (English or Manipuri)
  - 1 (one) Skill Enhancement Course (SEC) for 3 Credits
  - 1 (One) Value Addition Course for 2 Credits

In Semester II, the above structure shall be followed with different subsequent Papers.

### ADMISSION CRITERIA AND PROCEDURE

1. All the candidates seeking admission to Undergraduate Courses in the College are required to fill in the prescribed admission form and submit the same at the admission facilitation desks / counters along with necessary documents.
2. There shall be cut off marks for all the courses decided by the Admission Committee from time to time. This year the cut-off marks is 50% for Science and 45% for Arts. There shall be permissible relaxation for reserved categories as well as for candidates of outstanding sports and cultural performance as per existing rules. The selection of candidates for admission to B.A./B.Sc.1<sup>st</sup> Semester shall be on the basis of class XII results of the Council of Higher Secondary Education, Manipur/other Boards recognised by the Manipur University.
3. After duly considering the reservation rules of the State Government, the final selected lists for Arts and Science will be declared. The selected students need to report to the College office for admission within the stipulated period. No request will be entertained after the last date.
4. The data of all candidates who are admitted to the College will be made available on regular basis in the College website or the College Notice Board immediately. The same may be completed and sent to the University and the State Directorate of University and Higher Education for information within a week of last date of admission.



5. A one-time freeship for admission into the 1<sup>st</sup> year shall be awarded to the meritorious students on the basis of their performance in the last qualifying examination, i.e. in the XIIth standard.

#### Freeships Eligibility:

- i. Freeships for B.A. 1<sup>st</sup> Semester Admission:
    - 75% or above in the XIIth standard examination under COHSEM or any other state board as recognised by Manipur University.
    - 85% or above in the XIIth standard examination under CBSE
  - ii. Freeships for B.Sc. 1<sup>st</sup> Semester Admission:
    - 80% or above in the XIIth standard examination under COHSEM or any other state board as recognised by Manipur University.
    - 90% or above in the XIIth standard examination under CBSE
- ☞ Further, freeship shall be limited to 3 (three) students each, in both B.A. and B.Sc. 1<sup>st</sup> Year and selection shall be exclusively on merit basis as and when the eligible number of students exceeds 3 (three). In case of any controversy whatsoever, the decision of Admission Committee shall be final.

#### Schedule of Events for Admission, 2026-27

Sl. No.	Event	Date
1	Issue of Admission Forms	27th April, 2026 onwards
2	Last date of Issue of Admission form	20 <sup>th</sup> May, 2025
3	Submission/Closing of Admission with necessary documents	Up to 30 <sup>th</sup> May, 2026 (during office hours)

#### N.B.

1. Further details regarding Admission Process & relevant fees can be had from the office of the College during office hours.
2. Details regarding commencement of classes will be duly notified in the College website [www.orientalcollege.edu.in/](http://www.orientalcollege.edu.in/) College Notice Board or through local newspapers.
3. The above schedule is liable to change under unforeseen circumstances. Hence, all concerned are advised to regularly check the College website for any relevant updates.

#### Students' Code of Conduct

1. College uniform is compulsory while attending classes.

#### Uniform Code:

- (i) Grey Trouser/Phanek,
  - (ii) White Shirt and Grey Jersey,
  - (iii) Black shoes with white socks
2. Every student is expected to observe good conduct, decent behaviour and maintain discipline within the College campus.
  3. Students shall attend classes only in approved College uniforms and always carry his/her personal Identity Card issued by the competent College authority.
  4. Students are expected to show due respect to their teachers, non-teaching staff, and also behave decently with their fellow students.
  5. Every student will be held accountable to the college authority for his or her actions and conduct within the college premises.
  6. Every student is expected to maintain general cleanliness within the classrooms, library, laboratories and the campus in general.
  7. Students should strictly refrain from damaging/ defacing/ disfiguring/ destroying College property.
  8. It is strictly prohibited as well as punishable to indulge in ragging, anti-institutional, anti-national, anti-social, communal or immoral expressions and activities within the Campus.
  9. Consumption and abuse of intoxicating substances within the College campus is strictly forbidden.
  10. During leisure hours, students are asked to maintain silence on campus and advised to make full use of the College Central Library and the Gymnasium.
  11. Use of Cellphones during class hours is strictly prohibited, except for authorized ICT/ teaching-learning purposes.
  12. Students bringing their own vehicles to the College should ensure their proper parking in designated parking zones.
  13. It shall be the duty of every student to maintain regularity in attendance and also regularly check Notice Boards, Departmental Notices and the College website [www.orientalcollege.edu.in](http://www.orientalcollege.edu.in) for regular information and updates.



## Attendance Requirement

- Every student must attend all lectures, tutorials and practical classes. The minimum attendance requirement will be 75% of the classes held. Students with deficiency in attendance in a course will be awarded discollegiate grade in a course and will not be allowed to sit in the Semester End Examination of the current session (Not Negotiable).

## Advantages for Students with Extra and Co-Curricular Activities

Sl. No.	Participation in extra co- curricular activities	Advantage
1.	International level participation	May be allowed to sit in the normal SEE of the current session with special CIA arrangement
2.	National level participation	Extra 50% class attendance will be awarded with special CIA arrangement
3.	State level participation	Extra 30% class attendance will be awarded with no special CIA arrangement
4.	Institutional level participation	Extra 10% class attendance will be awarded with no special CIA arrangement

## Proctorial Rules

Proctorial system has been introduced in the college for developing close contact between the students and teachers for timely guidance and advice in academic and other matters. Under this system a batch of 20-25 students are kept under the control of a teacher(proctor), meets as per dates & places previously fixed. They put forth their difficulties before the proctor for advice and information regarding their academic performance, attendance in the class etc.

## Students Mentoring System

Students Mentoring Programme has been introduced in the college. The new entrants that is the first Semester students are mentored in groups by the fifth Semester students. As per the rules in vogue, the mentors and their mentee groups are notified after admission of the session. The practice of mentoring system has proved highly useful to both the mentee and the mentor.

## Instruction and Methodology

The medium of instruction/examination in the college at all levels is done exclusively in English except Manipuri language. In framing the courses, care has been taken to see that they are not burdened with formal lectures only. There is adequate provisions for seminars, tutorials, case studies, guided field work and study tour programmes, group discussion and quizzes etc. as an integral part of teaching pedagogy to help the students in increasing their analytical capability and creativity thereby enhancing the course and programme objectives and outcomes.

## Evaluation System

The students are evaluated following relative grading system which is basically internal. In order to make sure that the students do not have to rely on any one or two major examination for evaluation, the college follows a Continuous Comprehensive Internal Assessment (CIA) system of 40% mark where the assessments are spread across the entire semester through unit tests, home assignments, seminars, quiz, group discussion, projects, etc. and remaining 60% marks will be evaluated from the semester end examinations. A letter grade signifies the level of standard of qualitative, quantitative academic achievement, which a student attains in a particular course.

## Eligibility Criteria for Appearing in a Semester End-Examination

**Students are to fulfill/pass the following CIA components of every Paper of the Semester:**

- Attendance:** At least 75% of the total number of classes held of every subject/paper in the semester.

Attendance range (%)	Marks
75-79.9	2
80-84.9	3
85-89.9	4
90-100	5

- Unit Test:** In a semester, minimum number of unit test to be appeared per paper/subject is 4(four) securing at least 40% marks in every test.
- Home Assignment** of every paper/subject should be submitted with in the stipulated time of the Semester.
- Seminar:** Seminar on an assigned topic should be presented for every paper in the Semester.



5. **Group Discussion:** Group Discussion should be participated scoring not less than 40% marks in every paper of the Semester.

### Pass and Promotion Criteria

- Obtaining a minimum of 40% marks in aggregate in each course of the Semester End Examination and teacher's internal evaluation (CIA), and a minimum of 35% in the aggregate in each Foundation Course (FC), Value-added Course (VAC) and other enrichment courses shall be essential for passing the Semester and promoting to the next higher semester.
- Students who have failed up to 3 paper(s) in a Semester End Examination shall be allowed to promote to the next higher semester, for which paper(s) they have to appear in the next corresponding examination as BACKLOG PAPER(S). However, no student will be promoted to the next higher semester if he/she has failed in 4 (four) or more papers at a time.



## Members of the ADMISSION COMMITTEE

Sl. No.	Name & designation	Position
1.	Dr. S. Ranjit Singh, Principal	Ex-officio Chairperson
2.	Dr. G. Ranita Devi, Dean of Arts	Ex-officio Member
3.	M. Subadani Devi, Dean of Science	Ex-officio Member
4.	Dr. Yumnam Reena, HOD, Dept. of Anthropology	Ex-officio Member
5.	M. Lokendro Singh, HOD, Dept. of Chemistry	Ex-officio Member
6.	Dr. Y. Pramoda Devi, HOD, Dept. of Botany	Ex-officio Member
7.	L. Ragini Devi, HOD, Dept. of Mathematics	Ex-officio Member
8.	M. Janeshwari Devi, HOD, Dept. of Political Sc.	Ex-officio Member
9.	Ksh. Satyabala Devi, HOD, Dept. of Physics	Ex-officio Member
10.	Dr. L. Shantikumari Devi, HOD, Dept. of Manipuri	Ex-officio Member
11.	Dr. M. Babita Devi, HOD, Dept. of Education	Ex-officio Member
12.	I. Nongthaksen Chanu, HOD, Dept. of History	Ex-officio Member
13.	Dr. Ch. Robindro Singh, HOD, Dept. of Geography	Ex-officio Member
14.	K. Uma Devi, HOD, Dept. of Zoology	Ex-officio Member
15.	Dr. Sachidananda Angom, HOD, Dept. of English	Ex-officio Member
16.	Dr. S. Nabadwip Singh, Controller of Examinations	Ex-officio Member
17.	Kongkham Biplob Singha, Coordinator, IQAC	Member-Secretary

## Members of Non-Teaching Supportive Staff

Sl. No.	Name of the Staff	Position /office allocation	Nature of Post
1.	Ksh. Victor Singh	UDC / Head Clerk	Regular
2.	Sk. Rajesh Singh	Lab. Asst. (Anthropology)	Regular
3.	T. Binodini Devi	Bookman (Library)	Regular
4.	H. Lukhoi Singh	Grade IV (Adm. Office)	Regular
5.	O. Muhindro Singh	Grade IV (Adm. Office)	Regular
6.	S. Lata Devi	Grade IV (Adm. Office)	Regular
7.	Anil Newar	Chowkidar	Regular
8.	T. Ashinikumar Singh	Lab Attendant	Regular
9.	N. Sarmila Devi	Asst. Librarian	Engaged
10.	Kh. Sophia Devi	Asst. Librarian	Engaged
11.	H. Bikram Sharma	Computer Operator (Adm. Office)	Engaged
12.	Kh. Aruna Devi	Computer Operator (Exam. Office)	Engaged







*For any queries, please contact us:*

**ADMISSION COMMITTEE**  
**Oriental College (Autonomous), Takyel, Imphal**  
**[www.orientalcollege.edu.in/](http://www.orientalcollege.edu.in/) Email: [admin@orientalcollege.edu.in](mailto:admin@orientalcollege.edu.in)**